



Nepotism Acknowledgement Form

You are required to complete and return this form to your immediate supervisor to ensure the form is filed in your department personnel file.

By my signature, I acknowledge receipt of the nepotism provision of the City's Ethics Code, Chapter 15, *Ethics in Government*.

I further acknowledge that I can access and review the Ethics Code online at <https://www.minneapolismn.gov/ethics-code>

Name:			
Job Title:			
Department/Division:			
Signature:		Date:	

Completed acknowledgement forms should be filed in the Employment History (Policy Sign-Off) section of the employee's Department Personnel File.

Nepotism

Minneapolis Code of Ordinances, Title 2, Chapter 15, Section 15.160, Ethics in Government

15.160. Nepotism.

(a) No local official or employee shall be the immediate supervisor, or that supervisor's immediate supervisor, of a related person. The human resources department will work with the affected related persons to resolve violations of this provision that exist because of existing supervisory relationships. All such violations must be resolved by June 1, 2005.

(b) A local official or employee of the city shall not influence or attempt to influence the hiring, transfer, suspension, promotion, discharge, reward, discipline or the adjustment of grievances of a related person.

(c) A local official or employee of the city shall not influence or attempt to influence the awarding of a city contract to a related person. No local official or employee shall be responsible for managing a city contract with a related person.

15.280. Definitions.

Related person shall mean a person in a marital relationship, a domestic partner relationship or other committed relationship with a local official or employee, or in a significant familial relationship with a local official or employee.

Significant familial relationship means:

- (1) By blood or adoption: parent, child, grandparent, grandchild, brother, sister, half-brother, half-sister, uncle, aunt, nephew, niece, first cousin.
- (2) By marriage: husband, wife, stepparent, stepchild, stepbrother, stepsister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, uncle, aunt, nephew, niece. Divorce terminates a significant familial relationship by marriage.