



**Minneapolis Health Department**  
**Environmental Programs Division**  
 505 Fourth Ave S, Room number 520  
 Minneapolis, MN 55415  
[EnvironmentalHealthPermit@minneapolismn.gov](mailto:EnvironmentalHealthPermit@minneapolismn.gov)  
 (612) 673-3000 Pay only by mail or phone

# Tank Abandonment Application

**Application must be accompanied by site map.**

<b>Site information:</b>	SITE NAME	SITE ADDRESS			
<b>Owner information:</b>	PROPERTY OWNER/CONTACT PERSON:	PHONE NUMBER:			
ADDRESS:	CITY:	STATE:	ZIP CODE:		
<b>Abandon Tank</b>	<b>Tank #1</b>	<b>Tank #2</b>	<b>Tank #3</b>	<b>Tank #4</b>	<b>Tank #5</b>
Capacity in Gallons					
Is Tank In Use?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Check Tank Type	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>
List of Contents:	(A) Diesel (B) Gasoline (C) Heating (D) Waste Oil (E) Chemical (Specify) (F) Other (Specify)				
Contents of Each Tank					
Type of User:	<input type="checkbox"/> Gas Resale <input type="checkbox"/> Bulk Storage <input type="checkbox"/> Utility <input type="checkbox"/> Mercantile/Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Government <input type="checkbox"/> School <input type="checkbox"/> Residential <input type="checkbox"/> Backup Generator <input type="checkbox"/> Other (Specify):				
Type of Tank	<input type="checkbox"/> Bare Steel Single Walled <input type="checkbox"/> Bare Steel Double Walled <input type="checkbox"/> Coated Steel Single Walled <input type="checkbox"/> Coated Steel Double Walled <input type="checkbox"/> FRP Single Walled <input type="checkbox"/> FRP Double Walled <input type="checkbox"/> Other:				
Abandonment Material	<input type="checkbox"/> Concrete Slurry <input type="checkbox"/> Inert Foam <input type="checkbox"/> Other:				
Soil Sampling	<input type="checkbox"/> Yes <input type="checkbox"/> No, Sampling Not Required If Yes, How Many Samples Will Be Taken?		What Company will be taking the soil samples?		
Sample Collection	Location(s) of Samples Collected:				
<b>Additional Information:</b>					
<b>Work Date:</b> Call 612-685-8501 at least 48 hours prior to removal to confirm work dates and to set up inspection times.					
<b>Tank contractor information:</b>					
COMPANY NAME:		ADDRESS:		STATE:	ZIP CODE:
CONTACT PERSON:		CITY:		PHONE NUMBER:	
I certify that all the information provided in this application is true and complete. I certify that all the removal of all tanks will be in accordance with Minnesota State Statute 7150 and 4715.					
PRINT LICENSED OR REGISTERED CONTRACTOR NAME:	LICENSED OR REGISTERED CONTRACTOR SIGNATURE:	DATE:	COMPANY LICENSE NUMBER:		
<b>Send my permit:</b> <input type="checkbox"/> Pickup <input type="checkbox"/> Mail to contractor or <input type="checkbox"/> Email:					
<b>See Environmental Programs Fee Schedule for permit fees.</b> Make checks to "Minneapolis Finance Department". Credit cards accepted by phone. <b>Credit Card Contact telephone number:</b>					
<b>Data Privacy Advisory</b> As part of the application process, you may provide payment information to pay the appropriate fee for your Application or Notification. Some payment information (e.g., credit card and bank account data) is protected under the Minnesota Government Data Practices Act. You are not required to provide this payment information. If you do provide your credit card data or bank account data, after your Application or Notification is processed and approved, your credit card will be charged the appropriate amount or your bank account data (e.g., check) will be used for payment. If you refuse to provide either of these forms of payment, you would have to use another means of payment. This application, the City's website, or staff will provide information on the other means of payment. If you submit your credit card data or bank account data at any point in the payment process, individuals who may access the data include individuals in the City who reasonably require access to process your Application or Notification and your payment and to perform related duties; attorneys representing those individuals; auditors; and others who are legally authorized to access the data. <b>I have read and understand the above data practices advisory.</b>					
Signature				Date	

# Storage Tank Requirements for Minneapolis

## Environmental Service Requirements:

### Aboveground storage tank requirements:

- Submit an application and a site map showing location of all tanks, any known contaminated areas, buildings, and major streets.
- Obtain permit. Beginning work prior to receiving approval is a violation of City ordinance. If you have not received the permit 48 hours prior to beginning work please call Tom Frame (612) 685-8501 to verify its issuance or receive verbal approval.
- Notify Environmental Services 48 hours prior to beginning work of approximate time of removal, abandonment, or installation.
- When removing a tank all fill, vent, and product lines must be removed. If not accessible they must be abandoned and the ends sealed.

### Underground storage tank requirements:

- Submit an application, with site map (as specified above), and.
  - 30 days notice must be given for tank installation.
  - 10 day notice for removal or abandonment.
- Obtain permit. Beginning work prior to receiving approval is a violation of City ordinance. If you have not received the permit 48 hours prior to beginning work please call Tom Frame (612) 685-8501 to verify its issuance or received verbal approval.
- Notify Environmental Services 48 hours prior to beginning work of approximate time of removal, abandonment, or installation.
- Remove all vent, fill, and product lines at time of tank removal or abandonment. If not accessible they be abandoned and the ends sealed.
- Submit sampling report within 45 days of tank removal or abandonment.
  - Sampling requirements are the same as state sampling requirement, except that any fuel oil tank greater than 200 gallons also requires one soil sample.
  - Extensions may be granted for submitting a sampling report, upon request.

## Minneapolis Fire Department Requirements:

**Fire Inspection Services Permits are issued jointly with Environmental Services. Submit the FIS application along with this application to Minneapolis Health Department Environmental.** For further information on the FIS application and fees look on-line at [www.minneapolismn.gov/regservices/fire/regservices\\_fis](http://www.minneapolismn.gov/regservices/fire/regservices_fis)

## Heating, Mechanical and Plumbing Permit and Inspection Requirements:

**Installation of stationary combustion engines, related accessories for life safety emergency power, and installation of combination tanks for heating and other emergency generators:** Application must be submitted to Minneapolis Development Review for permit issuance. Inspection must be scheduled for tank tightness and line tightness testing with the assigned area inspector. Inspection must occur prior to burial for underground tanks and piping. If an engine is fueled by either natural or LP gas, a process gas piping permit is required and issued by the Plumbing Section. For further information contact Minneapolis Information & Services at 311 or outside Minneapolis at (612) 673-3000.