

The Minneapolis Complete Streets Checklist tracks project details and decisions for transportation projects; it may be suitable for other project types and may be used as such if desired. It shows how projects follow the City’s plans and policies about making streets safe, accessible, equitable, and sustainable. The Checklist is required by the City’s Complete Streets Policy which states that it must document planning decisions and how the policy is put into action for each project. It also states that the Checklist should be available to the public as part of the project process.

Please see the complete [Minneapolis Complete Streets Policy](#) for more information.

## Project Name:

### Jump to section:

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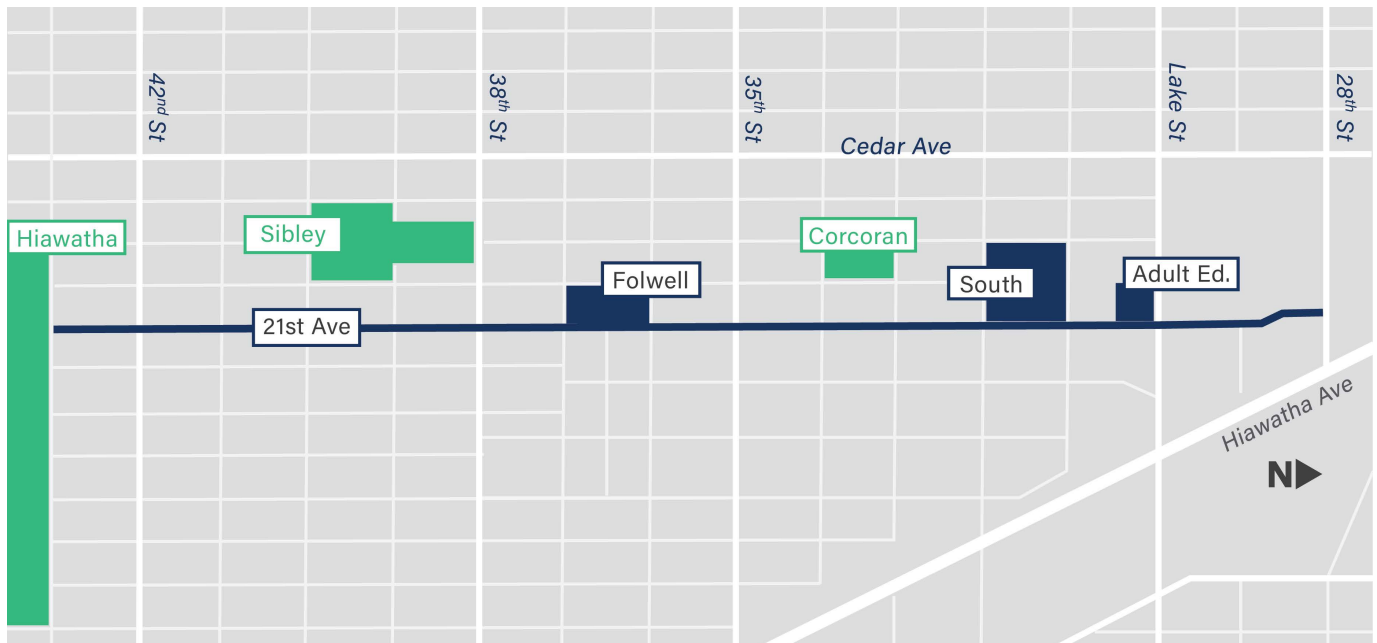
### Completion Tracker:

<b>0%</b>	Date:	Completed by:
<b>Concept Layout</b>	Date:	Completed by:
<b>30%</b>	Date:	Completed by:
<b>60%</b>	Date:	Completed by:
<b>90%</b>	Date:	Completed by:
<b>100%</b>	Date:	Completed by:

# 1. Project Overview

<b>Project Name:</b>		<b>Project or Program #:</b>	
<b>Project Managers:</b>	TPP:	TED:	
<b>Core Team Members:</b>	TPS:	TMR:	
	SWS:	CPED:	
	WTDS:	MFD Representative:	
<b>Project Budget:</b>			
<b>Funding Source(s):</b>			
<b>Construction Year(s):</b>			
<b>Project Extents:</b>			
<b>Project Description:</b>			
<b>Project Goals:</b>			

## Project Map:



## 2A. Transportation Planning & Programming - Planned Networks

This project includes a TPP project manager or representative:  Y  N, skip to Section 3

**0%**

Does the project include areas on the...

**Pedestrian Priority Network?**  Y  N

If yes, list extents:

**All Ages and Abilities Network?**  Y  N

If yes, list extents  
and classifications:

**Transit Priority Project map?**  Y  N

If yes, list extents  
and classifications:

**Truck Route Network?**  Y  N

If yes, list extents  
and classifications:

### Concept Layout

**For areas on the Pedestrian Priority Network, summarize pedestrian improvements that will be made:**

**For areas on the All Ages & Abilities Network, will the project add a new or enhance an existing bikeway?**  Y  N

If yes, give facility type and extents - if no, explain why not:

**For areas on the Transit Priority Project map, summarize how the project will improve transit operations or access:**

**For areas on the Truck Route network, summarize how the project incorporates freight operations or access:**

**30%** Were any changes made affecting the information previously provided in Section 2A?  Y, summarized in appendix  N

**60%** Were any changes made affecting the information previously provided in Section 2A?  Y, summarized in appendix  N

**90%** Were any changes made affecting the information previously provided in Section 2A?  Y, summarized in appendix  N

**100%** Were any changes made affecting the information previously provided in Section 2A?  Y, summarized in appendix  N

## 2B. Transportation Planning & Programming - Street Design

0%

**Street typology:**

*(if multiple, list with extents)*

**Based on the street typology of the project area, what is the anticipated...**

**Design speed(s)**

*(list with extents if multiple):*

**Design vehicle(s)**

*(list with extents if multiple):*

**Control vehicle(s)**

*(list with extents if multiple):*

**Do the existing conditions meet Street Design Guide minimum width recommendations for...**

<b>Sidewalk Zone</b>	Frontage zone	Y	N	Pedestrian clear zone	Y	N	Boulevard/furnishing zone	Y	N
	Describe any sidewalk zone elements of the existing conditions that do not meet minimum width recommendations:								
<b>Bikeway</b>	<i>Is there an existing bikeway:</i>			<i>N (skip to roadway section)</i>			<i>Y, type:</i>		
	Bike lane(s)	Y	N	Buffer(s)	Y	N	Intersection treatments	Y	N
Describe any bikeway elements of the existing conditions that do not meet minimum width recommendations:									
<b>Roadway</b>	Parking lane/bay(s)	Y	N	Travel/turn lane(s)	Y	N	Median(s)	Y	N
	Describe any roadway elements of the existing conditions that do not meet minimum width recommendations:								

### Concept Layout

**Does the concept layout meet Street Design Guide minimum width recommendations for...**

<b>Sidewalk Zone</b>	Frontage zone	Y	N	Pedestrian clear zone	Y	N	Boulevard/furnishing zone	Y	N
	Describe and provide rationale for any sidewalk zone elements of concept layout that do not meet minimum width recommendations:								
<b>Bikeway</b>	<i>Is the project adding or upgrading a bikeway:</i>			<i>N (skip to roadway section)</i>			<i>Y, type:</i>		
	Bike lane(s)	Y	N	Buffer(s)	Y	N	Intersection treatments	Y	N
Describe and provide rationale for any bikeway elements of concept layout that do not meet minimum width recommendations:									
<b>Roadway</b>	Parking lane/bay(s)	Y	N	Travel/turn lane(s)	Y	N	Median(s)	Y	N
	Describe and provide rationale for any roadway elements of concept layout that do not meet minimum width recommendations:								

**30%** Were any changes made affecting the information previously provided in Section 2B? Y, summarized in appendix N

**60%** Were any changes made affecting the information previously provided in Section 2B? Y, summarized in appendix N

**90%** Were any changes made affecting the information previously provided in Section 2B? Y, summarized in appendix N

**100%** Were any changes made affecting the information previously provided in Section 2B? Y, summarized in appendix N

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## 2C. Transportation Planning & Programming - Vision Zero

**0%**

**Does the project include any areas on a current or previously identified High Injury Street?** Y N

If yes, list:

**Has crash data been collected and analyzed conducted for this project?** Y N

If yes,  
give key  
findings:

**Has vehicle speed data been collected and analyzed for this project?** Y N

If yes,  
give key  
findings:

### Concept Layout

**Has crash or vehicle speed data been collected and analyzed for this project since 0%?** Y, updated above. N

**List all safety treatments that this project will implement:**

**30%** Were any changes made affecting the information previously provided in Section 2C? Y, summarized in appendix N

**60%** Were any changes made affecting the information previously provided in Section 2C? Y, summarized in appendix N

**90%** Were any changes made affecting the information previously provided in Section 2C? Y, summarized in appendix N

**100%** Were any changes made affecting the information previously provided in Section 2C? Y, summarized in appendix N

## 2D. Transportation Planning & Programming - Engagement

0%

Project area neighborhood(s):

Project area ward(s) and Council Member(s):

Project area TEP score tier(s):

If project area includes multiple TEP score tiers, provide a breakdown by area:

Does the engagement plan indicate a need for language translation services?      Y      N

If yes,  
summarize:

Has an engagement plan been completed?      Yes, see appendix      No

If no, explain:

Project engagement goals:

### Concept Layout

Has an engagement summary been completed?      Y, see appendix      N

If no, explain:

Summarize the project's post-Concept Layout engagement needs:

**30%** Were any changes made affecting the information previously provided in Section 2D?      Y, summarized in appendix      N

**60%** Were any changes made affecting the information previously provided in Section 2D?      Y, summarized in appendix      N

**90%** Were any changes made affecting the information previously provided in Section 2D?      Y, summarized in appendix      N

**100%** Were any changes made affecting the information previously provided in Section 2D?      Y, summarized in appendix      N

## 2E. Transportation Planning & Programming - Accessibility

**0%**

Are all pedestrian ramps within the project area ADA compliant?      Y      N

If no, list locations:

Do all signalized crossings within the project area have accessible pedestrian signals (APS)?      Y      N      n/a

If no, list locations:

Does the project area include any sidewalk gaps (or areas of sidewalk narrower than 5 feet?)      Y      N

If yes, list locations:

### Concept Layout

Will the project replace all ADA non-compliant pedestrian ramps?      Y      N      n/a

If no, list locations  
and explain reason:

Will the project add APS to all signalized pedestrian crossings?      Y      N      n/a

If no, list locations  
and explain reason:

Will the project address all sidewalk gaps or sections of sidewalk narrower than 5 feet?      Y      N      n/a

If no, list locations  
and explain reason:

**30%** Were any changes made affecting the information previously provided in Section 2E?      Y, summarized in appendix      N

**60%** Were any changes made affecting the information previously provided in Section 2E?      Y, summarized in appendix      N

**90%** Were any changes made affecting the information previously provided in Section 2E?      Y, summarized in appendix      N

**100%** Were any changes made affecting the information previously provided in Section 2E?      Y, summarized in appendix      N

### Checklist Review - Section 2: Transportation Planning & Programming

The TPP project manager has reviewed and confirmed the information provided in Section 2 at the following project milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>	Final signature:		Date:

### 3. Transportation Engineering & Design

This project includes a TED project manager or representative:  Y  N, skip to Section 4

**0%**

**Do the anticipated design speed(s), design vehicle(s), and control vehicle(s) listed in Section 2B meet the guidance of the Street Design Guide?**  Y  N

If no, explain:

**Does the project require preliminary survey work?**  Y  N **If yes, has it been completed?**  Y  N

**Has any street construction work been completed within the project area in the previous five years?**  Y  N

If yes, list:

**Are there any capital improvement projects within the project area planned for the next five years?**  Y  N

If yes, list:

#### Concept Layout

**Were any changes or exceptions made to the design speed, design vehicle or control vehicles used for the concept layout?**  Y  N

If yes, explain:

**Are any temporary or permanent easements expected to be required?**  Y, temporary  Y, permanent  N

**Do all dimensions of the concept layout meet the guidance of the Street Design Guide?**  Y  N

If no, detail any exceptions or variances used as part of the concept layout:

**Will any elements of the concept layout require a variance request from State Aid?**  Y  N

If yes, explain:

**30%** **Were any changes made affecting the information previously provided in Section 3?**  Y, summarized in appendix  N

**60%** **Were any changes made affecting the information previously provided in Section 3?**  Y, summarized in appendix  N

**90%** **Were any changes made affecting the information previously provided in Section 3?**  Y, summarized in appendix  N

**100%** **Were any changes made affecting the information previously provided in Section 3?**  Y, summarized in appendix  N

#### Checklist Review - Section 3: Transportation Engineering & Design

The TED project manager has reviewed and confirmed the information provided in Section 3 at the following project milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>		Final signature:	Date:



## 4. Traffic & Parking Services

This project includes a TPS core team member or representative:    Y    N, skip to Section 5

**0%**

**Do the anticipated design speed(s), design vehicle(s), and control vehicle(s) listed in Section 2B meet the guidance of the Street Design Guide?**    Y    N

If no,  
explain:

**Will any traffic counts or speed studies need to be conducted as part of the project?**    Y    N

If yes,  
summarize:

**Are any traffic, travel demand or parking studies expected or recommended?**    Y    N

If yes,  
list:

**Are there any notable or unique vehicle traffic generators in the project area?**    Y    N

If yes,  
list:

**Does the project include areas on the Street Lighting Plan map?**    Y    N

If yes, list  
extents:

**Is new or upgraded street lighting expected or recommended based on the project scope and budget?**    Y    N

### Concept Layout

**Were any traffic, travel demand, or parking studies conducted to inform the concept layout?**    Y    N

If yes, list and  
attach in appendix:

If yes, summarize how the results were considered in the concept layout:

**Have the locations of all proposed marked crosswalks been approved by Traffic & Parking Services?**    Y    N

If no, list  
and explain:

**Will the project require changes to intersection signals?**    Y    N

If yes, summarize  
changes:

**Will the project require changes to regulated street parking?**      Y      N

If yes, summarize changes:

**Will the project require changes to traffic, parking, or other street signage?**      Y      N

If yes, summarize changes:

**Does the project include the addition of or upgrade of street lighting?**      Y      N

If yes, identify funding source:

**Do all striping dimensions of the concept layout including travel, turn, parking, and bike lanes meet the guidance of the Street Design Guide?**      Y      N

If no, detail any exceptions or variances used as part of the concept layout:

**30%** Were any changes made affecting the information previously provided in Section 4?      Y, summarized in appendix      N

**60%** Were any changes made affecting the information previously provided in Section 4?      Y, summarized in appendix      N

**90%** Were any changes made affecting the information previously provided in Section 4?      Y, summarized in appendix      N

**100%** Were any changes made affecting the information previously provided in Section 4?      Y, summarized in appendix      N

### Checklist Review - Section 4: Traffic & Parking Services

The TPS core team member has reviewed and confirmed the information provided in Section 4 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>		Final signature:	Date:

# 5. Transportation Maintenance & Repair

This project includes a TMR core team member or representative:  Y  N, skip to Section 6

**0%**

**For retrofit projects, is the existing pavement condition suitable for the proposed project?**  Y  N  n/a

If no, explain needed and proposed maintenance work:

**Is any future repaving, concrete rehabilitation and/or pedestrian ramp replacement work scheduled within the project area?**  Y  N

If yes, detail with locations:

## Concept Layout

**Are the design dimensions of the concept layout adequate for routine maintenance operations?**  Y  N

If no, explain:

**Does the design of the concept layout create any additional maintenance needs or issues?**  Y  N

If yes, explain:

**30%** Were any changes made affecting the information previously provided in Section 5?  Y, summarized in appendix  N

**60%** Were any changes made affecting the information previously provided in Section 5?  Y, summarized in appendix  N

**90%** Were any changes made affecting the information previously provided in Section 5?  Y, summarized in appendix  N

**100%** Were any changes made affecting the information previously provided in Section 5?  Y, summarized in appendix  N

## Checklist Review - Section 5: Transportation Maintenance & Repair

The TMR core team member has reviewed and confirmed the information provided in Section 5 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>	Final signature:		Date:

## 6. Surface Water & Sewers

This project includes a SWS core team member or representative:    Y        N, skip to Section 7

**0%**

**Has a Chapter 54 Checklist been completed through the Scoping/0% Development section?**        Y    N

**Does the project expect to trigger the stormwater management requirements of the Chapter 54 ordinance?**

Y    N    not yet determined

**Does Surface Water & Sewers have any planned capital improvement projects in the project area?**        Y    N

If yes,  
list:

### Concept Layout

**Has a Chapter 54 Checklist been completed through the Concept Layout section?**        Y    N

**Based on the concept layout, will the project require changes to existing stormwater or sanitary sewer infrastructure?**        Y    N

If yes,  
summarize:

**Has the expectation of triggering the stormwater management requirements of the Chapter 54 ordinance changed?**

Y, no longer expected    Y, now expected    N

**Will the project implement any new green stormwater infrastructure not required by Chapter 54?**        Y    N

If yes, summarize and identify funding source:

**If expecting to trigger the requirements of Chapter 54, does the concept layout include sufficient surface stormwater BMPs?**        Y    N

If no,  
explain:

**30%**

**Has a Chapter 54 Checklist been completed through the 30% Plan Development section?**        Y    N

**If the project requires changes to stormwater or sanitary sewer infrastructure or operations, have these changes been accounted for in the design plans?**        Y    N    n/a

If no,  
explain:

**If the project requires compliance with Chapter 54, do the 30% plans include sufficient surface stormwater BMPs to meet the ordinance requirements?**        Y    N    n/a

If no,  
explain:

Were any changes made affecting the information previously provided in Section 6? Y, summarized in appendix N

**60%**

Has a Chapter 54 Checklist been completed through the 60% Plan Development section? Y N

If expecting to trigger the requirements of Chapter 54, do the 60% design plans include sufficient stormwater BMPs (of any type)?

Y, described below N, explained below

Were any changes made affecting the information previously provided in Section 6? Y, summarized in appendix N

**90%**

Has a Chapter 54 Checklist been completed through the 90% Plan Development section? Y N

Were any changes made affecting the information previously provided Section 6? Y, summarized in appendix N

**100%**

Has a Chapter 54 Checklist been fully completed through 100% Plan Development? Y N

Were any changes made affecting the information previously provided in Section 6? Y, summarized in appendix N

**Checklist Review - Section 6: Surface Water & Sewers**

The SWS core team member has reviewed and confirmed the information provided in Section 6 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>		Final signature:	Date:

# 7. Community Planning & Economic Development

This project includes a CPED core team member or representative:  Y  N, skip to Section 8

**0%**

**Are there any major private developments planned in the project area?**  Y  N

If yes,  
list:

**Are there any CPED-owned properties in the project area?**  Y  N

If yes, list with any known development plans or identified opportunities for use in project :

**Does the project area have any relevant small area, neighborhood, or corridor plans or studies?**  Y  N

If yes, list (and attach summary if provided):

**Does the project area include any City designated cultural districts or business corridors?**  Y  N

If yes,  
list:

**List any citywide or area specific Minneapolis 2040 goals and policies that the project should highlight:**

## Concept Layout

**Based on the concept layout, will project advance the Minneapolis 2040 goals or policies identified at 0%?**  Y  N

If no,  
explain:

**30%** Were any changes made affecting the information previously provided in Section 7? Y, summarized in appendix N

**60%** Were any changes made affecting the information previously provided in Section 7? Y, summarized in appendix N

**90%** Were any changes made affecting the information previously provided in Section 7? Y, summarized in appendix N

**100%** Were any changes made affecting the information previously provided in Section 7? Y, summarized in appendix N

## Checklist Review - Section 7: Community Planning & Economic Development

The CPED core team member has reviewed and confirmed the information provided in Section 7 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>		Final signature:	Date:

## 8. Water Treatment & Distribution Services

This project includes a WTDS core team member or representative:    Y            N, skip to Section 9

**0%**

**Are there any planned water distribution infrastructure improvements or maintenance in the project area?**    Y    N

If yes,  
list:

### Concept Layout

**Based on the concept layout, will the project require changes to existing water distribution infrastructure?**    Y    N

If yes,  
summarize:

**30%** Were any changes made affecting the information previously provided in Section 8?    Y, summarized in appendix    N

**60%**

**If the project requires changes to water delivery infrastructure, have these changes been accounted for in the design plans?**    Y    N    n/a

If no,  
explain:

**Were any changes made affecting the information previously provided in Section 8?**    Y, summarized in appendix    N

**90%** Were any changes made affecting the information previously provided in Section 8?    Y, summarized in appendix    N

**100%** Were any changes made affecting the information previously provided in Section 8?    Y, summarized in appendix    N

### Checklist Review - Section 8: Water Treatment & Distribution Services

The WTDS core team member has reviewed and confirmed the information provided in Section 8 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>		Final signature:	Date:



# 9. Minneapolis Fire Department

This project will include review by an MFD representative:  Y  N, skip to Section 10

**0%**

**Does MFD currently experience any issues with providing emergency services in the project area related to street design or operations? (if project reviewed prior to Concept Layout)**  Y  N  n/a

If yes, summarize:

## Concept Layout

**Has MFD identified any potential issues the project will create with providing emergency services?**  Y  N

If yes, summarize:

**30%** Were any changes made affecting the information previously provided in Section 9?  Y, summarized in appendix  N

**60%** Were any changes made affecting the information previously provided in Section 9?  Y, summarized in appendix  N

**90%** Were any changes made affecting the information previously provided in Section 9?  Y, summarized in appendix  N

**100%**

**Were any changes made affecting the information previously provided in Section 9?**  Y, summarized in appendix  N

**Has the Minneapolis Fire Department submitted a letter of support for the project?**  Y, attached  N

## Checklist Review - Section 9: Minneapolis Fire Department

The project's MFD representative has reviewed and confirmed the information provided in Section 9 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:
<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>		Final signature:	Date:

## 10. Interagency Coordination

### Minneapolis Park and Recreation Board (MPRB)

Contact person for project coordination (if any):

0%

Does the project area include any park facilities, or otherwise require coordination with MPRB? Y N

If yes,  
summarize:

If the project is expected to disturb trees in the public right-of-way, was a tree inventory performed? Y N n/a

### Concept Layout

If coordination is required, has the concept layout been reviewed by a MRPB representative? Y N n/a

Is the project expected to remove or add any street trees in the public right-of-way?

Y, add Y, remove Y, remove and add N

### Arts & Cultural Affairs

Contact person for project coordination (if any):

0%

Will the project consider the addition of public art? Y N

### Concept Layout

Will the project include the addition of public art? Y N If yes, has Arts & Cultural Affairs been contacted? Y N

### Minnesota Department of Transportation (MnDOT)

Contact person for project coordination (if any):

0%

Does the project intersect any state highways or otherwise expect to coordinate with MnDOT? Y N

If yes,  
summarize:

### Concept Layout

If coordination is required, has the concept layout been reviewed by a MnDOT representative? Y N n/a

Will the project request cost sharing participation from MnDOT? Y N n/a

Will the project require a maintenance agreement with MnDOT? Y N n/a

### Hennepin County

Contact person for project coordination (if any):

0%

Does the project area intersect any County roads or otherwise expect to coordinate with Hennepin Co.? Y N

If yes,  
summarize:

## Concept Layout

<b>If intersecting a county road, has the concept layout been reviewed by a Hennepin Co. representative?</b>	Y	N	n/a
<b>Will the project request cost sharing participation from Hennepin Co.?</b>	Y	N	n/a
<b>Will the project require a maintenance agreement with Hennepin Co.?</b>	Y	N	n/a

## Metro Transit

Contact person for project coordination (if any):

**0%**

**Is the project area serviced by any current or planned Metro Transit routes?**      Y      N

If yes,  
summarize:

## Concept Layout

**Will the project make any changes that will affect Metro Transit operations or facilities?**      Y      N

If yes,  
summarize:

**If coordination is required, has the concept layout been reviewed by a Metro Transit representative?**      Y      N      n/a

## For all Interagency Coordination sub-sections:

<b>30%</b>	<b>Were any changes made affecting the information previously provided in Section 10?</b>	Y, summarized in appendix	N
<b>60%</b>	<b>Were any changes made affecting the information previously provided in Section 10?</b>	Y, summarized in appendix	N
<b>90%</b>	<b>Were any changes made affecting the information previously provided in Section 10?</b>	Y, summarized in appendix	N
<b>100%</b>	<b>Were any changes made affecting the information previously provided in Section 10?</b>	Y, summarized in appendix	N

## Checklist Review - Section 10: Interagency Coordination

The TPP project manager has reviewed and confirmed the information provided in Section 10 at the following milestones:

<b>0%</b>	check here to confirm:	Name:	Date:
<b>Concept Layout</b>	check here to confirm:	Name:	Date:
<b>30%</b>	check here to confirm:	Name:	Date:

The TED project manager has reviewed and confirmed the information provided in Section 10 at the following milestones:

<b>60%</b>	check here to confirm:	Name:	Date:
<b>90%</b>	check here to confirm:	Name:	Date:
<b>100%</b>	Final signature:		Date:

# Appendices

(select all applicable below and attach)

## Engagement Plan

## Engagement Summary

## Supplemental Traffic Studies (crash analysis, parking, speed, travel demand, etc.)

List:

## CPED Plan Summaries (small area, neighborhood, corridor, etc.)

List:

## MFD Letter of Support

### Additional 30-100% Updates:

#### 2A. TPP - Planned Networks

#### 2B. TPP - Street Design

#### 2C. TPP - Vision Zero

#### 2D. TPP - Engagement

#### 2E. TPP - Accessibility

#### 3. Transportation Engineering & Design

#### 4. Traffic & Parking Services

#### 5. Transportation Maintenance & Repair

#### 6. Surface Water & Sewers

#### 7. Community Planning & Economic Development

#### 8. Water Treatment & Delivery Services

#### 9. Interagency Coordination

## South-Folwell SRTS

### ENGAGEMENT PLAN

#### Introduction & project overview

The City of Minneapolis intends to add street improvements to 21<sup>st</sup> Ave S in the Corcoran and Standish neighborhoods. As a part of that process, the project team has drafted an engagement plan to guide this process from ideation through construction. This engagement plan details when the project team will engage and communicate with the community about the project and the frequency in which we will distribute key messaging throughout the duration of the engagement period. This engagement plan details community demographics, who will be engaged, and how the project team will implement various strategies to gather input and solicit feedback throughout the engagement process. The plan may be modified as circumstance warrants during project duration. Substantial modifications are to be communicated to stakeholders and reported in the engagement summary.

#### PROJECT HIGHLIGHTS

- This route connects three schools, multiple parks and two rec centers
- This route intersects five high injury streets (28th St, Lake St, 35th St, 38th St, and 42nd St)
- This route connects to the Midtown Greenway at 28th St
- This route intersects the B Line bus rapid transit route at Lake St
- This route is designated as a near-term low stress bikeway on the [All Ages and Abilities](#) bicycle network (read more about what this means in the [Minneapolis Street Design Guide](#))

#### PROJECT GOALS

The South-Folwell Safe Routes to School project will add street improvements to 21st Ave S in the Corcoran and Standish neighborhoods. This route includes Transition Plus School, South High School, Folwell Community School and several neighborhood parks. The focus will be on improving safe access to these destinations for people of all ages and abilities. The project will consider various traffic calming measures to achieve this goal. Project goals include:

- **Make it easier to walk, bike, roll and take the bus to schools by:**
  - Designing for pedestrian safety, access and comfort
  - Providing improvements in the project area that serve all ages and abilities
- **Create a calmer neighborhood street for users of all ages and abilities**
  - Using traffic calming treatments such as pedestrian refuge islands, roundabouts, raised crossings, and bump outs to encourage slower speeds
  - Including more sustainable landscaping and greening along with infrastructure
- **Improve access to other neighborhood destinations**
  - Prioritizing ADA accessible curb ramps at intersections
- **Address traffic safety needs at high injury street intersections**
  - Prioritizing treatments at busy intersections such as 31st St, 35th St, and 38th St

## PROJECT SCHEDULE

### Phase 1: Launch & Listen (Fall 2023-winter 2024)

- The first phase of this project is intended to develop and solicit feedback on the engagement plan, connect with neighborhood associations and schools, and alert residence to the start of project engagement. This plan will serve as a guide for the project team to use in order to manage tasks, set goals, and execute deliverables.

### Phase 2: Engage & Explore (Winter 2024-Spring 2024)

- The second phase of this project is intended to use a variety of strategies to hear from and engage with a wide variety of diverse community members, organizations, businesses and other stakeholders invested in the project.

### Phase 3: Design & Iterate (Summer 2024 – Fall 2024)

- The third phase of this project is intended to use what we learned during engagement to begin drafting potential ideas for a final concept or concept alternatives. During this phase, we will continue soliciting feedback from a wide range of stakeholders. We will test different ideas using temporary infrastructure and data, updating concepts based on information that we learn.

### Phase 4: Construction (Summer 2026)

- This project is planned to have a finished concept layout in the fall of 2024. Construction is scheduled to begin and end in the summer of 2026. Notice of construction or construction related detours will be received beforehand.

## Community analysis

### DEMOGRAPHIC SUMMARY

- **TEP scores.** The project falls in TEP tier 1 from 28<sup>th</sup> to Lake Street, TEP tier 3 from Lake Street to 38<sup>th</sup>, and TEP tier 5 from 38<sup>th</sup> to 43<sup>rd</sup>. TEP tiers fall steadily as the route moves south. [What is this?](#)
- **Residents of color.** More residents of color (40%) live north of 38<sup>th</sup> Street than from 38<sup>th</sup> to 43<sup>rd</sup> Street (11%)
- **Lowest income population.** More residents have household income below poverty level (12%) north of 38<sup>th</sup> Street than from 38<sup>th</sup> to 43<sup>rd</sup> Street (1%)
- **Vehicle availability.** More residents do not have access to a car (30 - 45%) north of 38<sup>th</sup> Street than from 38<sup>th</sup> to 43<sup>rd</sup> Street (0-15%)
- **Renters.** More residents rent (42%) north of 38<sup>th</sup> Street than from 38<sup>th</sup> to 43<sup>rd</sup> Street (11%)
- **Foreign born.** A higher percentage of immigrants live north of 38<sup>th</sup> Street (16%) than from 38<sup>th</sup> to 43<sup>rd</sup> Street (5%)
- **Land temperature.** Residents who live north of 38<sup>th</sup> Street face higher than City average land temperature (over 1 degree hotter). [Why is this important?](#)
- *The project neighborhoods have, according to 2020 American Community Survey 5-year Estimates:*
  - A higher portion of youth aged 0-17 (24%) community members than Minneapolis as a whole (20%)
  - A higher portion of Hispanic/Latinx (17%) community members than Minneapolis as a whole (10%)

## SCHOOL RELATED DEMOGRAPHIC DATA

- **South high school**
  - 66% of the student body is BIPOC
  - The Native American student population is twice the district average
  - The Hispanic American student population is greater than the district average
  - 50% of students receive free or reduced lunch
  - 21% of students receive ELL services
  - 14% of students receive special education services
  - 48% of students live within the walk zone and walk to school
  - 35% of students live within 1 mile of the school
  - 69% of students live within 2 miles of the school
- **Folwell Elementary School**
  - 82% of the student body is BIPOC
  - The Native American student population is three times the district average
  - The Hispanic American student population is twice the district average
  - 74% of students receive free or reduced lunch
  - 36% of students receive ELL services
  - 12% of students receive special education services
  - 3% of students live within the walk zone and walk to school
  - 24% of students live within 1 mile of the school
  - 70% of students live within 2 miles of the school

## DATA GAPS

- Demographics and user groups associated with nearby MPRB Parks
- Demographics of cyclists/pedestrians who commute to work and school along 21<sup>st</sup> Ave S.

## Engagement overview

### EQUITY AND ENGAGEMENT

Achieving equity in transportation means that the quality of the transportation networks in the city creates fair and just opportunities and outcomes for all people. In Minneapolis, historic exclusion from government-led processes, disinvestment in certain communities, and insensitive design have all contributed to the inequities that persist today. To rectify these systemic injustices, both past and present, we must reconsider and invest in our transportation system through a deep commitment to racial equity – providing just outcomes for all people in the city, and outcomes that are not predictable by race.

The City of Minneapolis acknowledges that the transportation system and government-supported decisions have underserved, excluded, harmed and overburdened some communities, namely Black and Indigenous communities, other communities of color, and people with disabilities. We understand that these past decisions have denied these communities the full participation of transportation benefits, which has led to disproportionate burdens (Racial Equity Framework for Transportation [Acknowledgement of past harms](#)).

The City is focused on ensuring that populations that have been excluded from (or under-represented in) government-led processes such as public engagement are involved and aware of projects occurring in their neighborhoods. This project will prioritize activities and events that will reach historically under engaged community members by...

- Translating key project documents into Spanish and providing Spanish interpretation at events
- Provide additional interpretation at events as needed
- Contract with BIPOC organizations and partners (when possible) for community events
- Coordinate with the Minneapolis Advisory Committee on People with Disabilities (MACOPD) on the delivery of a community-focused Walk Bike Roll Audit

#### ENGAGEMENT GOALS

These goals were identified using the Racial Equity Framework for Transportation [TEP score](#), demographic data, stakeholder analysis, and the [IAP2 Spectrum of Public Participation](#). These engagement goals are listed below along with the metrics by which we will achieve and evaluate them.

- **Goal 1: Use creative, diverse and accessible ways of doing engagement to make sure that people are informed and able to participate**
  - a. Use digital, written, and in-person engagement throughout each engagement phase
  - b. Partner with at least one local organization for engagement support and outreach throughout the project
  - c. Pilot hands-on, youth-focused engagement appropriate for k-12+ students
- **Goal 2: Make engagement relevant and specific to the residents in the project area. Focus efforts on people that are less often heard from.**
  - a. Provide Spanish language translation (written) or interpretation (in-person) for key project documentation and in-person engagement
  - b. Ensure student participation at Schools reflects school-wide demographics
- **Goal 3: Consult with local residents throughout the project. Set clear expectations about which outcomes and decisions the public can influence.**
  - a. Provide informational one-pager about the typical scale and scope of SRTS projects. Include a summary of this information as part of the introduction to every presentation
  - b. Send monthly updates via gov delivery that share project updates and upcoming opportunities for community to get involved during phases 2-3
  - c. Leverage existing neighborhood functions and events (both neighborhood organizations and schools) to build relationships and solicit feedback
- **Goal 4: Provide ways to involve students, staff, and families at schools in decision making**
  - a. Host at least one walk, bike roll audit with students at all Minneapolis Public Schools along the project route (South, Folwell, and Transition Plus)
  - b. Coordinate with South/Folwell/Transition Plus art departments to engage students in the design of an asphalt art demonstration project



ENGAGEMENT OUTCOMES AND STRATEGIES

Phase & Time Frame	Overview	Strategies
<p><b>Phase I:</b> <i>Launch &amp; Listen</i> Fall 2023 – Winter 2024</p>	<p><b>Inform stakeholders about the project.</b> Develop communication strategies and project start-up documents. Solicit feedback on the engagement plan, connect with neighborhood associations and schools, and alert residents to the start of project engagement.</p>	<ul style="list-style-type: none"> <li>• Advertise project updates email subscription (Gov Delivery)</li> <li>• Canvas at SENA/CAN neighborhood activities</li> <li>• Meet with relevant MPS staff</li> <li>• Introduce project at the Bicycle and Pedestrian Action Committees</li> </ul>
<p><b>Phase II:</b> <i>Engage &amp; Explore</i> Winter 2024- Spring 2024</p>	<p><b>Consult with and Involve stakeholders in project design and decisions.</b> Use a variety of digital and in-person engagement strategies to hear from diverse community members, organizations, businesses and others invested in the project.</p>	<ul style="list-style-type: none"> <li>• Publish a public input map for community feedback</li> <li>• Send project mailer to residents</li> <li>• Send monthly email updates</li> <li>• Host (1) open house</li> <li>• Canvas at South High sporting events</li> <li>• Canvas at Folwell Elementary events</li> <li>• Engage with MPS students on demonstration project design</li> </ul>
<p><b>Phase III:</b> <i>Design &amp; Iterate</i> Summer 2024- Fall 2024</p>	<p><b>Continue to Inform stakeholders of project updates and Consult and Involve them in decisions leading up to the final concept layout.</b> Use what we learned during earlier phases of engagement to continue drafting ideas for a final concept or concept alternatives. Continue soliciting feedback from and building relationships with a wide range of stakeholders. Test different ideas using temporary infrastructure, gather data, and update concepts based on new information.</p>	<ul style="list-style-type: none"> <li>• Host community event during demonstration project installation</li> <li>• Canvas at community events</li> <li>• Canvas at school events</li> <li>• Send monthly email updates</li> <li>• Host (1) open house</li> <li>• Coordinate (1) community-focused Walk Bike Roll Audit</li> <li>• Door knocking at homes along 21<sup>st</sup> Ave S</li> <li>• Engage in focus-group conversations and/or community stakeholder meetings as needed</li> </ul>

<p><b>Phase IV:</b> <i>Construction</i> Summer 2026</p>	<p><b>Inform stakeholders about the project.</b> Develop communication strategies to make sure that all stakeholders are aware of the construction schedule and any impacts it may have on their daily transportation.</p>	<ul style="list-style-type: none"><li>• Send updates via email</li><li>• Place street signs along the route to publish construction schedule and updates</li><li>• Engage with individual stakeholders as needed</li></ul>
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# South-Folwell SSRTS Complete Streets checklist 0%

## Relevant policies and recommendations from small area plans

### **Corcoran Midtown Revival Plan, 2002**

- Plaza streets
  - Creating a street environment that is more like a public plaza maintains the ability for through traffic while calming traffic and allowing for more uses than just a street. Advocate for the inclusion of funding for Plaza Streets into the City of Minneapolis CIP.
  - Locations suggested for plaza streets in the neighborhood include:
    - i. 31st St between South High School and the athletic field
    - ii. 20th Ave between Lake St and the athletic field
    - iii. 21st Ave between Lake St and the Midtown Greenway
  - Source: pages 11, 33-34, 36, 40, and 64



20<sup>th</sup> Avenue plaza street creating connection to South High.



20<sup>th</sup> Avenue plaza street creating connection to South High.



A plaza street along 23<sup>rd</sup> creates a strong pedestrian connection between a future public library at 38<sup>th</sup> Street and LRT



Plaza streets occur at all streets that extend from Lake Street into the neighborhood. A plaza street can help create a desired link between Lake Street and the football field at South High.



### **Midtown Greenway Land Use and Development Plan, 2007**

- (No relevant policies/recommendations)

### **Hiawatha/Lake Station Area Master Plan, 2001**

- (No relevant policies/recommendations)