

## Affordable Housing – Notice of New Ownership

**When a transfer of building ownership occurs, the new owner shall within thirty (30) days deliver written notice to each renter in affordable units. Affordable units are rental dwelling units considered affordable to households making less than 60% of Area Median Income (AMI), as most recently determined by the United States Department of Housing and Urban Development.**

### Renter information

Your building owner has recently changed. As a result, renter protections will impact this property under the Minneapolis Affordable Housing Building Sale Ordinance, Chapter 244, Article XVIII:

Minneapolis Code of Ordinances [section 244.2130](#) provides for a three (3) month tenant protection period for affordable housing dwelling unit tenants. Under [section 244.2130](#), an affordable housing dwelling unit tenant may be entitled to relocation assistance from the new owner if the new owner terminates or does not renew the tenant's rental agreement without cause within the three (3) month tenant protection period. An affordable housing dwelling unit tenant may also be entitled to relocation assistance from the new owner if the tenant terminates their rental agreement because the new owner raises the rent or initiates a tenant rescreening process within the three (3) month tenant protection period."

For additional questions, dial 311 and reference Minneapolis Code of Ordinances, Chapter 244, Article XVIII. – Affordable Housing Building Sale Ordinance. You may also contact Home Line at 612-728-5767 for free legal help.

### Property and owner information

**New ownership entity or property owner name (first, middle, last)**

**New owner's mailing address**

**Primary address of eligible property (street address) – please include City, State and Zip**

**Property Manager/Owner Contact name (first, middle, last)**

Please list the new primary contact for the property (may be different from the name of the ownership entity).

**Daytime phone**

**Alternate phone**

**Email**

**Will there be any rent increase within the three (3) month renter protection period?**

**Amount of rent increase**

**Date rent increase will take effect**

**Will the new owner require renters to be rescreened to determine compliance with existing or modified residency screening criteria during the three (3) month renter protection period (Yes/No)? If yes, a copy of the screening criteria is attached to this notice.**

**Will the new owner terminate or not renew any rental agreements without cause during the three (3) month renter protection period? (Yes/No). If yes, notice must be mailed to the affected renters whose rental agreements will terminate. The notice must include the termination date.**

**Immediately following the renter protection period, does the owner intend to increase rent, require existing renters to be rescreened to determine compliance with existing or modified residency screening criteria?**

**On the day immediately following the renter protection period, does the owner intend to terminate or not renew rental agreements without cause?**

Note: This same written notice shall be furnished to directors of Minneapolis Regulatory Services and CPED at the same time notice is delivered to renters. The new owner or member of the prior owner shall not terminate or not renew a renter's rental agreement without cause, raise rent, or rescreen existing renters during the renter protection period without providing the notices required by this section. (Ord. No. 2018-063, 1, 11-2-18)

For reasonable accommodations or alternative formats please contact  
RegulatoryServicesADALine@minneapolismn.gov or 612-673-3221. People who are deaf or hard of hearing  
can use a relay service to call 311 at 612-673-3000. TTY users can call 612-673-2157 or 612-673-2626.  
Para asistencia 612-673-2700  
Yog xav tau kev pab, hu 612-673-2800  
Hadii aad Caawimaad u baahantahay 612-673-3500.