

City of Minneapolis

Request for Committee Action

To: Ways & Means
Date: 10/4/2016
Referral: N/A
From: Finance & Property Services
Lead Staff: Art Thomas, City Security Manager
Presented by: Art Thomas
File Type: Action
Subcategory: RFP

Subject:

Request for Proposal (RFP) issuance for security guard services

Description:

Authorizing the issuance of an RFP for security guard services for City facilities and sites at the Minneapolis Convention Center, Public Service Center, Impound Lot, Water Treatment & Distribution System as well as Emergency Security Mobilization Services.

Previous Actions:

11/4/11- Council approves Contract Award to Whelan Security for two year contract with three one year renewal options.

8/15/11- Council authorized issuance of the RFP, to include Security Services at the Minneapolis Convention Center, Public Works Impound Lot, Water Treatment & Distribution Campus, and Contingency Emergency Security Mobilization Services.

Ward/Address:

Not Applicable

Background/Analysis:

The City of Minneapolis is currently under contract with Whelan Security to provide security guard services for the Minneapolis Convention Center, Public Service Center, Impound Lot, Water Treatment & Distribution System facilities and Emergency Security Mobilization Services.

The scope of services provides that the Vendor(s) will be responsible to provide safety and security protection services for city assets located at the identified sites. City assets are defined as: employees, critical infrastructure, key facilities, financial resources, material resources and proprietary information. The Vendor(s) will also provide Contingency Mobilization services in response to short term (30 days or less) staffing needs at various city facilities and for Emergency related staffing needs in response to a catastrophic event or major disaster. During the disaster recovery phase the timely mobilization of security officers to backfill police and fire personnel performing security related duties is crucial to the City's ability to resume essential/critical emergency services City-wide.

The original contract was established on January 1, 2012 with an initial two year period and three one-year renewable options and will expire at the end of 2016. The total amount of the current contract is \$3.3 million annually, which is split between four sites in the following manner:

1. Convention Center: \$2,100,000 payable from Fund 01760
2. Impound Lot: \$650,000 payable from Fund 07500
3. Water Treatment Facilities: \$350,000 payable from Fund 07400
4. Public Service Center: \$100,000 payable from Fund 06200
5. All costs for Contingency Mobilization services would be the responsibility of the requesting or affected departments.

Financial Review:

No financial impact.