

APPLICATION FOR ANIMAL EVENT PERMIT

City of Minneapolis

Class C

MCO 63.130

Please Print

DATE OF APPLICATION: _____ ACTIVITY NUMBER: _____

(To be generated by Animal Care and Control)

APPLICANT PERMIT INFORMATION

Permission is requested to: _____

Request is for: Dates: _____ Time: _____ Dates: _____ Time: _____

Event Location(s) (address): _____

Information of Vendor Providing Animals:

Vendor Name: _____

Vendor Address: _____

Vendor Phone Number: _____ Vendor Fax Number: _____

All owners and operators:

Name	Address	Telephone Number
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Information of Applicant:

APPLICANT NAME (PRINT): _____

Applicant Mailing Address (Street, City & Zip): _____

Applicant Phone Number: _____ Applicant Fax #: _____

APPLICANT SIGNATURE: _____ DATE SIGNED: _____

All owners and operators:

Name	Address	Telephone Number
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Fee Paid: _____

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RECOMMENDATION

Name of Department: Minneapolis Animal Care and Control Phone: 311 or 612-673-6222 Fax: 612-673-6255

Staff Recommendation: Approve Deny

Comments: _____

Signature: _____ Date Signed: _____

Attachments: _____ Notice To All Equine Owners _____ MDH Handwashing Station Recommendations

\$2500.00 fee: Make check payable to: Minneapolis Finance Department
Return application and filing fee to: Animal Control, 212 17th Avenue North, Minneapolis, MN 55411

Please be sure to include the questionnaire and responses as well as a copy of the insurance certificate with each application.

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This questionnaire should be completed by the vendor providing the animals.
Recommendation for approval will be based on payment in full, inclusion of the insurance certificate, written responses to the following questions, and future submission of Animal and Safety Plan Information Requirements Sheet and related documents.

1. Specific types and numbers of animals to be exhibited and or present in the City of Minneapolis for the requested event.
2. Types of acts and activities being presented involving animals; specify types of animals involved in each act or activity.
3. Description of insurance coverage for the requested event; covering potential accidents with the animals and the public. Include a copy of the insurance certificate.
4. For all owners and/or operators of the applicant and/or vendor, provide complete history of all citations, convictions, and/or sustained violations of any federal, state, or local regulation pertaining to circuses or cruelty, abuse or neglect of animals.

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Animal and Safety Plan Information Requirements Sheet

The following information is required to be submitted a minimum of 60 days prior to the requested event.

- 1) Names and/or Identification of each animal that will be involved in the requested event as well as any other animals not involved in the event but will be present in the City of Minneapolis. Include the date the animal was acquired.
- 2) Two years of the following records for each of the animals.
 - a. All veterinarian and/or medical records. Records must include: age, weight, height/length, and gender of animal.
 - b. All training records.
 - c. All transporting records.
 - d. All breeding records.
- 3) Event Safety Plan must encompass the following:
 - a. Addresses safety of the public, employees, and the animals.
 - b. Covers public safety and public health issues.
 - c. Method of restraint and/or confinement for each animal.
 - d. Supervision provided for each animal.
 - e. Specific action plan for situations in which the animal is no longer under the control of their trainer/handler. The action plan should cover situations that occur when the animal is or is not performing, methods of communication during the situations, and the location, availability, trained operators, and type of tools intended to resolve the situations.
 - f. Notarized statements from the owners and/or operators of all premises the animals will be performing, housed, and/or exhibited indicating that the applicants/vendors safety plan is acceptable and coordinated with the safety plan of the owners and/or operators of the premises.

MCO 63.130 Class C Permit Requirements.

(M) Minneapolis Animal Care and Control may deny an application for a traveling animal exhibition permit for any of the following reasons:

- (1) Failure to comply with or supply any information or access requested and/or required; or
- (2) Falsification of any information required; or
- (3) Previous or current violations of any provisions of this chapter; or
- (4) Previous or current citations, violations of any local, state, or federal law relating to cruelty to animals, public safety or animal exhibition permits.

MCO 63.130 Class C Permit Requirements.

(P) In the event of a permit denial by Minneapolis Animal Care and Control, the applicant may, upon written request, have the denial reviewed by the public safety and regulatory services committee of the city council no less than thirty (30) days prior to the scheduled or planned event in the city. The committee shall make a recommendation concerning the application to the full city council at the conclusion of the hearing. If the denial is affirmed by the city council, the applicant may seek such judicial review as permitted by law.