

## City of Minneapolis Commercial Recycling Plan Form (sample)

The City of Minneapolis requires commercial businesses to submit a plan showing compliance with the requirement to provide an "on-site" recycling program. (City Code Ordinance 2011-053). A separate Recycling Plan Form must be completed and on file at each property location.

1. Please check: \_\_\_\_\_ single business      or      \_\_\_\_\_ multi-tenant building
2. Number of employees (if single business) \_\_\_\_\_ or tenants (if multi-tenant building): \_\_\_\_\_
3. Name of business: \_\_\_\_\_
4. Name of owner/managing company: \_\_\_\_\_
5. Address of property: \_\_\_\_\_
6. Program contact person: \_\_\_\_\_
7. Phone: \_\_\_\_\_ email: \_\_\_\_\_

**Guidelines:**

1. Recyclables must be collected at least twice per month at the site
2. Recycle all materials generated on site in any significant quantity
3. Annually distribute to tenants/employees information and instructions on how to recycle

Recyclables recycled at this site	Collected by waste/recycling hauler?	Self haul to recycling facility?

\*If necessary, please use additional paper to list the materials to be recycled.

What is the name of your waste and/or recycling hauler(s)?

\_\_\_\_\_

I have a recycling system at the above address. I understand that on-site recycling containers must be provided and must be adequate to hold accumulated recyclables until hauled to a processor. The recycling containers must be at least as convenient to tenants/employees as trash containers.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**For questions, call 311.**