



**Development Services  
Customer Service Center**  
250 South 4<sup>th</sup> Street – Room 300  
Minneapolis, MN 55415 – 1316  
Office 612-673-3000 or 311  
Fax 612-370-1416  
TTY 612-673-2157  
[www.minneapolismn.gov/mdr](http://www.minneapolismn.gov/mdr)

**Office Use Only**

A/P# \_\_\_\_\_ Amount \_\_\_\_\_

Notification(s) \_\_\_\_\_

Development Coordinator \_\_\_\_\_

Date \_\_\_\_\_

**Building Permit Application**

**Application Type and Occupancy Type**

<b>Residential</b>	<b>Commercial/Multi-Family</b>	<b>Site Alteration</b>
<input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Townhome <input type="checkbox"/> Two-Family Dwelling	<input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Mixed-Use	<input type="checkbox"/> Earth Retention System/Excavation <input type="checkbox"/> Footing & Foundation <input type="checkbox"/> Retaining Wall

**JOB ADDRESS (INCLUDE ADDRESS #, STREET NAME, & DIRECTIONAL), Apt/Unit#**  
\_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ **OWNER PHONE** \_\_\_\_\_

**Applicant Type:**     Contractor     Property Owner     Architect/Engineer

**NAME** (Business Name if Contractor) \_\_\_\_\_ **BUSINESS PHONE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**LICENSE #** (1-4 dwelling only) \_\_\_\_\_ **EMAIL** \_\_\_\_\_

**CONTACT NAME** \_\_\_\_\_ **CONTACT PHONE** \_\_\_\_\_

**Work Type**

<input type="checkbox"/> Accessory (Detached garage, pools, sheds)	<input type="checkbox"/> Addition (Room, story, decks, stoops, dormers)	<input type="checkbox"/> Dwelling Unit Conversion
<input type="checkbox"/> Dwelling Unit Finish	<input type="checkbox"/> Misc. (Reroof, Siding, Window Replacement)	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Remodel	

**Description of Work:** Include locations or floor numbers if multi-story building

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VALUATION OF WORK** \_\_\_\_\_ *Office Use Only* \_\_\_\_\_ *Initials* \_\_\_\_\_ *Date* \_\_\_\_\_  
SAC determination is required if there is a change in use or demand on the sanitary sewer system.

**IS SAC DETERMINATION REQUIRED?** \_\_\_\_ Yes \_\_\_\_ No  
If yes: Has a SAC determination from MCES been applied for? \_\_\_\_ Yes

**CERTIFICATION STATEMENT**  
I hereby certify that: I am authorized to make this application; all information provided on this application or in other submittals is true and accurate to the best of my knowledge; authorization from the owner to perform the proposed work has been granted; all work performed as part of any permit will comply with all applicable state and municipal laws and ordinances, and any required contractor license, personal license, or certificate of competency will be obtained prior to any work being performed. I understand that the issuance of a permit does not grant any contractor license, certificate of competency, business license, or other license, and unlicensed persons shall not be hired to perform work that requires a license or certificate of competency.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

MAKE CHECKS PAYABLE TO: **MINNEAPOLIS FINANCE DEPARTMENT**, OR CHARGE TO

<b>ALL MAJOR CREDIT CARDS ACCEPTED</b>	<b>ACCOUNT#</b> _____	<b>CVV#</b> _____	<b>EXP DATE:</b> Mo ____ Yr ____
--	-----------------------	-------------------	-------------------------------------

**Minneapolis Building Permit**  
**Fee Schedule and Worksheet\*\***

The **TOTAL FEE** for a Building Permit is determined by adding together:

**Building Permit Fee ( A ) + Plan Review Fee ( B ) + Mn State Surcharge ( C )**

**A. Building Permit Fee: Determine fee using the table below**

**A. \$ \_\_\_\_\_**

CONSTRUCTION VALUE *	BUILDING PERMIT FEE
Minimum Fee - Residential or Commercial	\$80.90 (Does Not Include State Surcharge)
\$1.00 - \$500.00	\$35.30 (Minimum Fee Applies)
\$501.00 - \$2,000.00	\$35.30 - first \$500. Plus \$4.30 each add'l \$100.00 And fraction thereof including \$2,000.
\$2,001.00 - \$25,000.00	\$99.80 - first \$2,000.00 Plus \$19.80 each add'l \$1,000.00 And fraction thereof including \$25,000.
\$25,001.00 - \$50,000.00	\$555.20 - first \$25,000 Plus \$14.30 each add'l \$1,000.00 And fraction thereof including \$50,000.
\$50,001.00 - \$100,000.00	\$912.70 - first \$50,000. Plus \$10.20 each add'l \$1,000.00 And fraction thereof including \$100,000.
\$100,001.00 - \$500,000.00	\$1,422.70 - first \$100,000. Plus \$8.00 each add'l \$1,000.00 And fraction thereof including \$500,000.
\$500,001.00 - \$1,000,000.00	\$4,622.70 - first \$500,000. Plus \$6.70 each add'l \$1,000.00 And fraction thereof including \$1,000,000.
\$1,000,001.00 and up	\$7,972.70 - first \$1,000,000. Plus \$5.40 each add'l \$1,000.00 And fraction thereof

**B. Plan Review Fee: Multiply 65% (0.65) x the Building Permit Fee (A)**

**B. \$ \_\_\_\_\_**

There is no plan review fee for simple permits (e.g. siding, roofing)

**C. Mn State Surcharge: Multiply the Value of Work x 0.0005**

**C. \$ \_\_\_\_\_**

**TOTAL PERMIT FEE ( A + B + C ) = \$ \_\_\_\_\_**

\* Construction Value to be Included in Determining Building Permit Valuation in accordance with building code language (1300.0160 Subp 3), bulletin 058 and Minneapolis City Ordinance (Title 5 Bldg Code, Chapter 91 Permit Fees, Article II Bldg Permit Fees, 91.90 (b))

\*\* See Minneapolis Wood Frame Garages Fee Schedule to calculate fees for detached garages