



Minneapolis Health Department  
 Environmental Health Division  
 250 South 4th St - Room 300  
 Minneapolis, MN 55415  
 (612) 673-5807 Fax (612) 673-2635  
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**SEND PAYMENTS ONLY BY MAIL OR FAX**

# TANK ABANDONMENT APPLICATION

Office Use Only

**Application must be accompanied by site map.**

SITE/OWNER INFORMATION	CONTRACTOR INFORMATION
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Site Name:	Contractor Name:	
Site Address:	Contractor Address:	
City: State: Zip:	City: State: Zip:	
Owner Name: Telephone #:	Contractor Contact:	
Owner Address: City: State: Zip:	Phone:	Fax:

Abandoned Tank	Tank #1	Tank #2	Tank #3	Tank #4	Tank #5
Capacity in Gallons					
Check is Tank Active	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Check Tank Type	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>	AST <input type="checkbox"/> UST <input type="checkbox"/>
List of Contents:	(A) Diesel (B) Gasoline (C) Heating (D) Waste Oil (E) Chemical (Specify) (F) Other (Specify)				
Contents of Each Tank					
Type of User:	<input type="checkbox"/> Gas Resale <input type="checkbox"/> Bulk Storage <input type="checkbox"/> Utility <input type="checkbox"/> Mercantile/Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Government <input type="checkbox"/> School <input type="checkbox"/> Residential <input type="checkbox"/> Backup Generator <input type="checkbox"/> Other (Specify):				
Type of Tank	<input type="checkbox"/> Bare Steel Single Walled <input type="checkbox"/> Bare Steel Double Walled <input type="checkbox"/> Coated Steel Single Walled <input type="checkbox"/> Coated Steel Double Walled <input type="checkbox"/> FRP Single Walled <input type="checkbox"/> FRP Double Walled <input type="checkbox"/> Oil and Flammable Waste Separator <input type="checkbox"/> Sediment Trap <input type="checkbox"/> Other:				
Abandonment Material	<input type="checkbox"/> Concrete Slurry <input type="checkbox"/> Inert Foam <input type="checkbox"/> Other:				
Soil Sampling	<input type="checkbox"/> Yes <input type="checkbox"/> No, Sampling Not Required If Yes, How Many Samples Will Be Taken?		What Company will be taking the soil samples?		
Sample Collection	Location(s) of Samples Collected:				

**Additional Information:**

**I certify that all the information provided in this application is true and complete.  
 I certify that the tank abandonment will be in accordance with Minnesota State Statute 7150 and 4715.**

Licensed or Registered Contractor Signature:	Date:	Registration or License Number:
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Abandonment Date:  Check if this is an approximate date.

Call 673-5807 at least 48 hours prior to abandonment to confirm work dates and to set up inspection times.

**I wished to receive permit via:**  Pick up  Fax  Mail  Email to: *Please provide email address here*

**Payment must be received with application. MAKE PAYMENTS ONLY BY MAIL OR FAX, NO CASH**

Permit fees is \$391.00 per tank; total cost: \$ \_\_\_\_\_

Make checks payable to "Minneapolis Finance Department" or charge to:  Visa  Amex  MC Exp: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Card #: *DO NOT EMAIL CREDIT CARD INFORMATION* CODE: \_\_\_\_\_

Approval of this application and issuance of this Environmental Services permit does not eliminate the need for additional permits required by this Code or other governmental agencies which may include, but are not limited to: fire, mechanical, plumbing, electrical, erosion, construction, demolition, etc.

## Storage Tank Requirements for Minneapolis

### Environmental Service Requirements:

#### **Aboveground storage tank requirements:**

- o Submit an application, along with payment and a site map showing location of all tanks, any known contaminated areas, buildings, and major streets.
- o Obtain permit. Beginning work prior to receiving approval is a violation of City ordinance. If you have not received the permit 48 hours prior to beginning work please call Tom Frame (612) 673-5807 to verify its issuance.
- o Notify Environmental Services 48 hours prior to beginning work of approximate time of removal, abandonment, or installation.
- o When removing a tank all fill, vent, and product lines must be removed. If not accessible they must be abandoned and the ends sealed.

#### **Underground storage tank requirements:**

- o Submit an application, with site map (as specified above), and.
  - 30 days notice must be given for tank installation.
  - 10 day notice for removal or abandonment.
- o Obtain permit. Beginning work prior to receiving approval is a violation of City ordinance. If you have not received the permit 48 hours prior to beginning work please call Tom Frame (612) 673-5807 to verify its issuance.
- o Notify Environmental Services 48 hours prior to beginning work of approximate time of removal, abandonment, or installation.
- o Remove all vent, fill, and product lines at time of tank removal or abandonment. If not accessible they be abandoned and the ends sealed.
- o Submit sampling report within 45 days of tank removal or abandonment.
  - Sampling requirements are the same as state sampling requirement, except that any fuel oil tank greater than 250 gallons also requires one soil sample.
  - Extensions may be granted for submitting a sampling report, upon request.

### Minneapolis Fire Department Requirements:

**Permit must be obtained from the Minneapolis Fire Inspection Services for all tank work.** For further information contact Minneapolis Fire Inspection Services at 612-673-3288 or on-line at [www.minneapolismn.gov/regservices/fire/regservices\\_fis](http://www.minneapolismn.gov/regservices/fire/regservices_fis)

### Heating, Mechanical and Plumbing Permit and Inspection Requirements:

#### **Installation of stationary combustion engines, related accessories for life safety emergency power, and installation of combination tanks for heating and other emergency generators:**

Application must be submitted to Minneapolis Development Review for permit issuance. Inspection must be scheduled for tank tightness and line tightness testing with the assigned area inspector. Inspection must occur prior to burial for underground tanks and piping. If an engine is fueled by either natural or LP gas, a process gas piping permit is required and issued by the Plumbing Section. For further information contact Minneapolis Information & Services at 311 or outside Minneapolis at (612) 673-3000.