



Minneapolis Health Department
Environmental Health Division
 250 South 4th St - Room 300
 Minneapolis, MN 55415
 (612) 673-5807 Fax (612) 673-2635
tom.frame@minneapolismn.gov
SEND PAYMENTS ONLY BY MAIL OR FAX

WELL CONSTRUCTION APPLICATION

Office Use Only

LEGAL DESCRIPTION OF WELL LOCATION: Attach a site map showing well location(s). Identify property lines, buildings, roads, intersections, and other structures. Reference distances from the nearest landmark.

TOWNSHIP	RANGE	SECTION	SMALLEST	QUARTERS	LARGEST	DEPTH	AT-GRADE	MN UWN
N	W		¼	¼	¼			
N	W		¼	¼	¼			
N	W		¼	¼	¼			
N	W		¼	¼	¼			

WELL ADDRESS	SITE NAME	SITE ADDRESS
--------------	-----------	--------------

- For AT-GRADE WELLS submit the following information:** An explanation as to why the well casing cannot terminate 12 inches above grade, and a cross-sectional diagram of the well cap and vault or manhole.
 For wells constructed through a CONFINING LAYER , submit the following information: well diameter, grout material, drilling method, grouting method, casing materials, cross-sectional diagram of the well, and cross-section of anticipated geologic formations.
 Yes **No** **Is a variance required?** The Minnesota Department of Health must approve all variance requests.
 Yes **No** **Is the well to be constructed in the Minneapolis right-of-way?** An encroachment permit needs to be obtained prior to issuance of a City Permit. For an encroachment permit contact Minneapolis Public Works Engineering Design, Right-of-Way Department at 612-673-2403.

TYPE OF WELL TO BE CONSTRUCTED:
 Monitoring
 Recovery/Remedial
 Industrial
 AC
 Irrigation
 Residential
 Nontransient/Noncommunity Public Water Supply
 Noncommunity Public Water Supply

WELL OWNER:

WELL OWNER	ADDRESS	STATE	ZIP CODE
CONTACT PERSON	CITY	PHONE NUMBER	

ENVIRONMENTAL OR ENGINEERING CONSULTANT:

CONTACT PERSON	COMPANY NAME	PHONE NUMBER
----------------	--------------	--------------

PROPERTY OWNER: (if different)

PROPERTY OWNER	ADDRESS	STATE	ZIP CODE
CONTACT PERSON	CITY	PHONE NUMBER	

If the well owner is not the property owner, Minnesota Statutes, Chapter 1031.205, Subdivision 8, requires that, "A person may not construct or have constructed a well for the person's own use on the property of another until the owner of the property on which the well is to be located and the intended well user sign a written agreement that identifies which party will be responsible for obtaining all permits or filing notification, paying applicable fees and for sealing the well. If the property owner refuses to sign the agreement, the intended well users may, in lieu of a written agreement, state in writing to the Commissioner that the well user will be responsible for obtaining permits, filing notification, pay applicable fees, and sealing the well. Nothing in this subdivision eliminates the responsibilities of the property owner under this chapter, or allows a person to construct a well on the property of another without consent of other legal authority."

A signed agreement must be included with if the property owner and intended well user are not the same person or company.

PROPERTY OWNER SIGNATURE (OR AGENT):	DATE:	RELATIONSHIP TO PROPERTY:
--------------------------------------	-------	---------------------------

WELL CONTRACTOR INFORMATION:

COMPANY OWNER	ADDRESS	STATE	ZIP CODE
CONTACT PERSON	CITY	PHONE NUMBER	

I understand that all information provided in this permit application is true and complete. I understand that misstatements of facts may result in forfeiture of all rights to licensure/registration as a well contractor/monitoring well contractor in accordance with Minnesota Statutes, Chapter 1031.

PRINT LICENSED OR REGISTERED CONTRACTOR NAME:	LICENSED OR REGISTERED CONTRACTOR SIGNATURE:	DATE:	LICENSE OR REGISTRATION NUMBER:
---	--	-------	---------------------------------

PENALTIES: Failure to obtain a permit prior to constructing a well is a violation of Minnesota Statutes, Chapter 1031, Minnesota Rules Chapter 4725, and City of Minneapolis Ordinances Chapters 48 and 216.

Contact Minneapolis Environmental Services prior to beginning work on-site.

I wished to receive permit via: Pick up Fax Mail Email to: [Please provide email address here](#)

Payment must be received with application. MAKE PAYMENTS ONLY BY MAIL OR FAX, NO CASH

Permit fee is \$249.00 per well record; total cost: \$ _____

Make checks payable to "Minneapolis Finance Department" or charge to: Visa Amex MC Exp: _____

Cardholder Name: _____ Card #: *DO NOT EMAIL CREDIT CARD INFORMATION* CODE: _____

Approval of this application and issuance of this Environmental Services permit does not eliminate the need for additional permits required by this Code or other governmental agencies which may include, but are not limited to: business licensing, fire, police, mechanical, plumbing, electrical, etc.