

Advisory Information

Agenda Item: Community Participation Program Guidelines Revisions

Title:

Action Discussion Informational

Date: April 21, 2016

Prepared By: Robert Thompson

Attachments: 2017-2019 CPP Guidelines DRAFT with notes, 2017 to 2019 CPP Guidelines 2nd DRAFT redline

Requested Action

For discussion

Background

On February 8, 2016, NCR staff sent a notice to all funded neighborhood organizations that NCR was proposing revisions to the Community Participation Program Guidelines for the 2017-2019 funding cycle, and would be hosting two informational meetings (on February 24 and March 29, 2016). The notice included clean and redline versions of the draft Guidelines for review.

At the first meeting on February 24, NCR staff provided an overview of proposed changes to the CPP Guidelines, responded to questions, and received initial feedback. A second meeting on March 29 provided further opportunity for initial feedback prior to sending proposed final CPP Guidelines to neighborhood organizations for 45-day review and comment period starting mid- to late-April 2016. Comments were also provided to NCR staff in writing, and through the NCEC Committee of the Whole and the Neighborhoods 2020 Committee.

I am attaching two documents. The first shows the initial draft guidelines provided to neighborhood organizations on February 8, and includes comments and notes taken during meetings in the relevant sections.

The second document shows revisions based on those notes.

Based on the comments, following are the revisions made to the draft:

1. Page 1: revisions based on comments from February 24 meeting and written comments. The third program purpose, "increasing involvement" has been revised language to stress inclusive planning and use of tools such as creative placemaking.
2. Page 3: revised the language of the fifth bullet to include "placemaking," and changed the word "event" to activity.
3. Page 4: revisions based on comments from February 24 meeting and written comments. Participants questioned definition of "community building" as vague. Revised the third bullet to include language on neighborhood planning, implementation and placemaking to be consistent with new language in third program purpose.
4. Page 5: revisions to language in paragraph 5, and in other sections of the document, regarding use of "members." Concerns were raised by participants that "members" felt too restrictive when intention was to provide for broader participation. Revisions to section B at request of Neighborhoods 2020 and NCEC

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CoW meeting to have NCR staff distribute applications to NCEC Chair and the elected Commissioner for that District.

5. Page 7: Additional language added to description of Neighborhood Priorities, to clarify that neighborhood organizations must submit at least one Priority per funding cycle. Consolidated the following paragraph.
6. Page 8: Revisions to language in response to comments that “members” felt too restrictive when intention was to provide for broader participation.
7. Page 9: Moved fourth bullet point up to second bullet to make clearer that board discussion and votes could be limited to board members, in response to comments that its location lower in the order made it less clear that board meetings were different from committee meetings.
8. Page 11: Added language that NCR staff will inform NCEC when NCR is initiating a review. Revised language to allow a neighborhood organization 45 days to respond to findings of a review, rather than 30 days, in response to comments at February 24 meeting and Neighborhoods 2020 Committee.
9. Page 12: Revised language to show 45 days instead of 30 days for appeal on grievance procedure, in response to comments at February 24 meeting and Neighborhoods 2020 Committee.

Next Steps

- NCR is preparing a document responding to comments and questions that were brought forward in this process. This document should be available online by the April 26 NCEC Cow meeting.
- April 26: Review final draft document with NCEC prior to 45-day review and comment period.
- May 2: NCR will deliver draft guidelines to neighborhood organizations for 45-day review and comment period over May and June. At least one city-wide informational meeting will be held during review period, and NCR staff will be available to talk with neighborhood organizations. Review will conclude June 18, 2016.
- NCR staff will prepare final draft for review and action as necessary by NCEC, NRP Policy Board and City Council in late June and July 2016.

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