

## Minutes

### **Minneapolis Advisory Committee on People with Disabilities September 18, 2013**

**Ken Rodgers called the meeting to order at 4:32pm. Members, staff and guests introduced themselves. Committee had quorum with 5 of its 10 members present.**

**Members Present: Dorothy Balen, Heather Leide, Harvey Hoffman, Ken Rodgers, Omar Magana, Donna Hemp, Terri Krake, and Joan Wilshire.**

**Members Absent:**

**Members Excused: Steve Oglesbee and Amanda Tempel.**

**Guests: Angela Can Den Hemmel and Peter Rickmyer.**

**Staff Present: Lance Knuckles, NCR, Cheyenne Erickson, NCR, Tobe Broadrick, NCR.**

#### Approval of September 18, 2013 Agenda

**Terri Krake moved to accept the August 21, 2013 Agenda, Donna Hemp 2<sup>nd</sup> the motion, all approved.**

#### Approval of August 21, 2013 Minutes

**Donna Hemp moved to accept the July 17, 2013 minutes, Terri Krake 2<sup>nd</sup> the motion, all approved.**

#### Council Member Hofstede, Ward 3:

**Council Member Hofstede invited the committee to attend the Annual 3<sup>rd</sup> Ward Neighborhoodfest at the Nicollet Island Pavilion on Wednesday, October 9<sup>th</sup>, 2013 from 5:30-9:30p.m. This event is a chance for residents, businesses and organizations to come together to network and mingle. The Outreach Director for the new Vikings stadium will be in attendance. Council Member Hofstede explained that she is supportive of the new stadium for the jobs it will produce for women and minority workers.**

**Council Member Hofstede is also working to extend biking and pedestrian opportunities in the City. The Plymouth Avenue Bridge now has 2 lanes dedicated to bike and pedestrian traffic. There will**

also be a celebration at an upcoming NE Farmers Market for the improvements made to University Avenue with the additional lighting and signal controls. The NE Farmers Market is held every Saturday from 8:00am-1:00pm.

An additional project in the 3<sup>rd</sup> ward is the Pillsbury A Mill project, which will be affordable housing units along the Mississippi river. The building now has some issues with urban explorers, people who enter these vacant buildings against warning signs.

**Comments:**

- One of the top priorities of the committee is Access to the City Council offices. The committee has been working to get a solution to make the Council Offices accessible. Would it be possible for Council Staff to have a rotating two-hour shift at the front desk?
  - Council member Hofstede explained that the offices have tried that in the past and it didn't work. Each council office operates differently.
- The intersection at 5<sup>th</sup> Street, E. Hennepin and Central is terrible. There are APS signals there, but the signals don't have braille or extended push buttons. There is a 311 complaint logged.
- Food trucks have been popping up more and more. One food truck near the SUPERVALU next to Kmart on Nicollet Avenue is blocking the accessible corner ramp.
  - Contact Grant Wilson from Business Licensing.

**October Awards Event:**

The committee needs nominations for Awards and Certificates at October meeting.

**Motion:** Terri Krake moves to give out both the Erik Peterson and Lee Parish Awards this year, Omar Magana 2<sup>nd</sup> the motion, approved.

**Awards:** Erik Peterson Award to Minnesota Twins Stadium and Lee Parish Award to Minnesota State Council on Disability.

**Certificates:** Scott Miller of Target, Southside Services, Affinity Plus Credit Union, Pam Nygren Wellumson.

**NCR Update:**

Lance Knuckles reported that he is near finalizing Tobe's contract and is working on the universal complaint form and will send it out to the committee to get feedback. Lance also reported that he has received a number of non-Title II calls that he is working on a process to direct those calls and inquiry's to the proper place.

Lance is also working to re-deploy the ADA liaison network with in the city.

Tobe reported that the Minnesota Twins are excited about working with the committee for Accessibility Day and will be putting together a group to begin planning. They would like to see this as a re-occurring event.

**MPRB Update – Michelle Kellogg:**

Michelle reported that she has met with Lance and Tobe regarding the permitting process and the MPRB's permit staff Shane Stenzel is looking forward to working with this committee.

The MPRB has also been researching inclusion and access from other City Parks around the US to find out who is doing this well and what can be learned from them.

The MPRB is also allocating \$50,000 in the CIP budget this year for small ADA adjustments. They are looking at hiring a consultant to do a full assessment of accessibility.

Meeting adjourned at 6:41 p.m.

Respectively submitted by Cheyenne Brodeen

Next meeting: October 16, 2013.

**Action items from 9/18/13:**

- Lance will send out a draft universal complaint form to get feedback from committee.

**On-going Action List:**

- Follow up with 4<sup>th</sup> Street Station develop regarding recommendations from the Access Committee.
- Taxi-Cab Task Force will follow up with updates regarding placement of braille cards in Taxi Cabs.
- Invite Greg Goeke back to August MACOPD meeting.
- Access Committee will meet with 2013 Art-A-Whirl staff. (OMAR)
- Minneapolis Parking Ramps – Send a letter to all Council Members and Public Works staff. (KEN R.)
  - Ken will also contact Margo to get information on Parking Ramps.
- 311 Mobile App – C-click fix will work with Ken to get input regarding voice over capabilities. (KEN R.)
- 311 work group: Terri Krake, Amanda Tempel, Omar Magana and Ahmed Muhumud. Amanda will be the team lead. (Cheyenne will send Don Email addresses). Amanda will report on groups work at next meeting.
  - 311 would like to receive feedback from MACOPD on what calls might be ADA related.
  - 311 to send ADA related scripts to MACOPD.
- Revise ADA Grievance process document provided by NCR staff. (AHMED)
- Invite Metro Mobility to a future MACOPD meeting. (KEN and CHEYENNE)
- Ahmed Muhumud will provide quarterly reports on ADA Title II complaints or requests for accommodation to the committee.
- Access Committee will review neighborhood festivals.
- Access Committee will contact the Northeast Minneapolis Arts Association regarding the 2013 Art-A-Whirl event and creating better access.
- Create an FAQ sheet for 311 CSA's to easily identify ADA issues.
- Create a communication plan with a timeline to notify public that ADA complaint forms are available.
- Hold a Walking tour of the BF Nelson Park in the spring for committee members.
- Ken Rodgers will contact the Civil Rights director about the front lobby of the Civil Rights office.
- Find out process to appoint someone as the ADA Title I coordinator and recommend person for City to appoint and send a letter to the City Council.

