



Neighborhood and Community Engagement Commission Tuesday, December 20, 2011 DRAFT Meeting Notes

UROC Center

NCEC member attendees: Doron Clark, John Finlayson, Matt Perry, Jeff Strand, Mark Hinds, Tessa Wetjen, Ed Newman, Tony Anastasia, Crystal Johnson, Christopher Hoffer, Kenneth Brown, Carol Pass Ali Warsame, Latrell Beamon.

NCEC members absent: Maria Sarabia, Marcea Mariani.

Commission staff: Robert Thompson, Howard Blin and Cheyenne Erickson.

Agenda item	Content
1. Introduction, & agenda (Action)	Action(s): <ul style="list-style-type: none">• Consensus to approve agenda with the following changes: change 1E to results desired instead of needed and remove Cathy ten Broeke report from agenda.• Consensus to approve November 29th meeting notes.• Christopher Hoffer will facilitate and Tessa Wetjen will co-facilitate during the months of December, January and February.
2. NCR Report (Informational)	Summary: <ul style="list-style-type: none">• The City Council adopted the city budget on December 12th. The NCR department was cut 1 full time position from the Access & Outreach team and 1 full time position transferred into the department.• The Department is beginning to coordinate a "Citizen's Academy" for residents to enroll and learn about how different city departments work. The sessions will allow for 30-40 residents and will begin in the spring of 2012.• The transition of the NRP functions will move to the NCR department on January 3rd, 2012.• The NCEC Reauthorizing resolution does call for a Chair and Vice-Chair and it has always been in the ordinance. The City Council made it clear that they would like a Chair to be chosen going forward.• The department is hosting its very first Community Connections Conference on February 11th, 2012. Registration will begin on January 9th, 2012. Commissioner Comments: <ul style="list-style-type: none">• What is the status of insurance for neighborhood organizations? Staff responded and is working to ensure the transition will run smoothly.• What are the requirements for the One Minneapolis fund? Staff responded and said that requirements are not yet available.• Will Officers and Directors insurance be included? Staff responded and said that those details have not been firmed up; once they are staff will email the commission.• The language of the Chair and Vice-Chair was added to the NCEC Reauthorizing resolution that went to Council and the commission wasn't notified. Staff will follow up on what happened.

3. Update on City Council Action
(Informational and Action)

Summary:

Staff reported that on December 8th the City Council Committee of the Whole held a public hearing on proposed changes to the City's NRP Ordinance, the NRP Policy Board Resolution and the NCEC Resolution. On December 15th the Committee acted to recommend approval all of the documents. The NCEC Resolution adopts the direction recommended by the Commission at the special meeting on November 7th. The resolution also calls for the NCEC to select a chair and vice chair. These positions were also included in the original 2008 authorizing resolution for the NCEC but they were not established. It was the intention of the City Council in adopting the restated resolution that the Commission selects a chair and vice-chair. The amended ordinance and resolutions were adopted by the City Council on December 16th. The NRP Policy Board resolution calls for the four neighborhood representatives to be appointed from the NCEC. The Council left it up to the NCEC to choose what 4 NCEC will serve on the new Policy Board.

Commissioner Comments:

- Has the first meeting of the new Policy Board been determined? Staff responded and said the meeting will occur in the later part of January 2012. It is staff's hope that this commission will name their appointments at this meeting so the 4 neighborhood representatives can be seated at the January meeting.
- Wording on the adopted resolution is vague. Can it be clarified? Commissioner Hoffer, the acting facilitator responded and said that the NCEC will choose their representatives from this body.
- How can the NCEC elect neighborhood representatives when the Mayor and City Council appoint people to this body? Staff responded and said that the Council left the decision regarding the selection of the 4 neighborhood representatives to this body.
- It seemed that Council didn't prohibit another way of choosing neighborhood representatives to the Policy Board in the future.
- A commissioner didn't feel that there was a difference in the elected or appointed members of the NCEC. Another commissioner agreed, but also understood that the perception is still there.
- Could the commission choose 2 appointed members and 2 elected members?
- There may not be 2 easy choices. Would like the commission to think about the position that was taken at the special NCEC meeting.
- There isn't a job description yet for the new Policy Board, it would have been helpful to make good choices tonight.
- A commissioner stressed that there will be a lot more reading needed on the Policy Board.
- A commissioner felt disappointed in the council's decision, but feels O.K. moving forward tonight because the decision may only be temporary.

Action(s):

- The commission reached consensus to take action on deciding on the 4 neighborhood representatives tonight.
- A vote was held and the 4 neighborhood representatives chosen by the NCEC are, Commissioners Strand, Hoffer, Warsame and Pass.

4. CPP Guideline Revisions
(Information and Action)

Summary:

Comments on the proposed guidelines that were received from neighborhood organization were discussed at the December 14th NCEC Committee of the Whole meeting. Staff summarized those discussions and the proposed changes to the guidelines. The schedule for adopting the guidelines is as follows:

- January 11, 2012 – Review of guidelines and funding allocations by the NCEC Committee of the Whole.
- January 24, 2012 – NCEC takes final action on guidelines and makes recommendation to City Council
- February – City Council action on guidelines

Commissioner Comments:

- Would it be possible for the NCEC to act in March on the guidelines? Is it doable with the Council schedule? Staff responded and said that last time the neighborhoods felt rushed and felt that it was cut too close. Staff also put the guidelines out earlier in October because staff time would be needed to work on managing the NRP transition. Staff would like to bring forth the final guidelines to Council in February for approval.
- When can the NCEC expect the draft guidelines to be available? What part of February will the Council meeting be? Would like the timeline window to be adjusted to get more feedback from neighborhoods. Staff responded and can get the draft CPP Guidelines to the Commission by January 3rd.
- There is a tradeoff of engagement vs. planning with neighborhoods. Neighborhoods will still have time to do their planning with the extension. Their funding periods are tracked with their neighborhood funding cycles.

Action(s):

- Direct staff to inform the City Council that action should not be taken to approve the draft CPP Guideline Revisions until the NCEC has approved them
- The commission voted 8-4 in favor to complete work on the draft CPP Guideline Revisions by the adjournment of the February 2012 Full NCEC meeting.

