

Northside Greenway Council (NGC) Meeting Notes

Tuesday, May 5, 2015, 6:00 – 7:30 PM

North Regional Library

Attendees: Sarah Stewart (Minneapolis Health Department), Ebony Adedayo (Alliance for Metropolitan Stability), Matthew Hendricks (Twin Cities Greenways), Laura Kling (Minneapolis Bicycle Coalition), Darrow Jones (Venture North, Harrison Resident), Bill Fellows (Minneapolis Public Works), Tony Desnik (Nice Ride Minnesota, Winter Cycling Congress), Annie Van Cleve (Winter Cycling Congress), Tina Whittaker (Grease Rag, Webber Camden resident), Jerry Williams (Near North resident, Major Taylor Bicycling Club), Alexis Pennie (Folwell resident), Russ Adams (Alliance for Metropolitan Stability), Harry Maddox (Neighborhoods Organizing for Change), Mitchell Davis (Minneapolis Urban League)

I. Update on micrograntees and community connectors (Ebony Adedayo)

- Two community grant review processes were held to select the micrograntees and community connectors. Micrograntees are organizations that are receiving small amounts of money to do outreach. Grants range from \$500-\$8,000. Typical activities include door knocking, bike rides, etc. This year will include more placemaking. Microgrants were reviewed on April 11. Twenty applications were reviewed and \$150,000 was requested. More than 10 organizations received funding; a breadth of activities will be funded. The contracts for that work have gone out and organizations should receive money next week. The community connector review process selected individual residents to do outreach. The project is designed to close some gaps in outreach, particularly with African Americans, people who don't speak English as a first language, and people who use transit/bikes/walk. The goal of the project is to work with well-connected people to engage their community on the greenway. A review committee reviewed 14 applications, and 11 people should have received interviews at this point. Orientations for both projects will happen next week. Process will stretch from now through Sept/Oct.

II. Report from communications and outreach subcommittee (Sarah Stewart)

- Sarah Stewart shared the notes from the 4/13/15 communications subcommittee meeting (attached), which focused on 2015 data collection. The group provided the following feedback on the data collection ideas:
 - Add underrepresented groups as a target group
 - Have clear communication materials; know that everyone we talk to will start from a different place (for some people, everything will still be new) so communications and questions may need to be adjusted to reflect that
 - For the questions about concerns:
 - In addition to describing the concerns we have heard, we should also ask what other concerns people have. "Are any of these concerns for you? What additional concerns do you have?"
 - Regarding safety – we should also ask what kind of measures people would like to see to enhance safety (in addition to sharing the information about the lit review.)

- Also discussed: the Humboldt Greenway project was not as successful as planned. However, this was a really different project because it was focused on real estate development. The resentment focused around destroying properties, which is not proposed as part of the Northside Greenway. The problems with the project are also related to the fact that the recession hit right in the middle of it. They are very different projects.

III. Report from technical subcommittee (Alexis Pennie) 7:10-7:20

- Alexis presented a summary of the 4/3/15 Technical Subcommittee meeting (see attached for notes). NGC members discussed the following:
 - NCG members can play a role in choosing the consultant for the demonstration project by coming to the May Technical Subcommittee meeting.
 - How the demonstration project location was selected: these are blocks where there was more survey response in 2014; they are centrally located; they connect two parks; they are visible from major street like Lowry.
 - Will the demonstration include a combination of greenway designs? We're envisioning a full greenway. The first block north of Lowry was envisioned as a half-and-half greenway because there is a driveway, so that section will be a half and half.
 - Part of the demonstration will consider how vehicles can safely use the space when needed (special deliveries, handicap spaces, etc.)
 - Including call boxes would be really interesting. Could we wire these up. The police feel that if you have a call box, you should have a camera (\$20,000); \$350/month to monitor, maintain and operate. May be cost prohibitive.
 - We should also have mini popup greenways in other places. Some micrograntees are planning this, could also look into foundation funding to get more of this.

IV. **Adoption of bylaws (discussion facilitated by Sarah Stewart)**

- *Recap of bylaw changes:* The development of the bylaws has been an ongoing process over the last several months. Sub-group of people met on the phone in April to go over discussed changes from the April NGC meeting. See attached for draft bylaws. The following changes were made to the bylaws:
 - Vision, mission and values statement for the committee added to the bylaws.
 - Article 3: Meetings – all meetings will have a 10 day advance notice. It also defines the number of people at a meeting needed in order to vote.
 - Articles 5 and 6 were merged and the term “Board of Directors” was eliminated. Changes allow new members to be nominated to the council by any existing voting member. The article also makes it clear that there are no age limits. Language was added to ensure voting members reflect diversity of Minneapolis and require a review of membership at least annually. Council can decide to add members at any time.

- Officers: elected on an annual basis in June or as needed to fill vacancy. Term limits of two consecutive terms for officers in the same position. Council members need to attend at least 6 meetings to be elected as officers with exception of first slate of members. The term limits will mean that the NGC needs to constantly work to develop new leaders and conduct outreach to ensure that there is adequate representation on the council
- Subcommittees must provide 5 day advance notice of meetings.
- Changes to bylaws language: must have 2/3 of the membership vote in favor of changes.
- *Discussion of potential future changes to the bylaws:* Mitchell's recommended: raising minimum number of members from 9 to 15 so that simple majority is higher. That way, decisions are made by an adequate number of people. This change will be revisited after the bylaws are adopted.
- *Determining voting members present at the meeting.* Article 5 defines voting members as representatives of geographic and cultural communities in North Minneapolis. Individuals or organizational representation count for this. By this definition, the meeting attendees were classified as voting and nonvoting members:
Alexis Pennie – Folwell Neighborhood Association, voting member
 - Jerry Williams – Major Taylor, voting member
 - Tina Whitaker – Webber Camden resident, voting member (also Grease Rag)
 - Mitchell Davis – Minneapolis Urban League, voting member
 - Russ Adams - Alliance for Metropolitan Stability (AMS), nonvoting member
 - Harry Maddox – Neighborhoods Organizing for Change, voting member
 - Bill Fellows – Minneapolis Public Works, nonvoting member
 - Darrow Jones – Venture North, voting member
 - Laura Kling – Minneapolis Bicycle Coalition, nonvoting member
 - Matthew Hendricks – Twin Cities Greenways, nonvoting member
 - Ebony Adedayo – AMS, nonvoting member
 - Sarah Stewart – Minneapolis Health Department, nonvoting
- **Bylaws vote: Voting members voted to adopt the bylaws as written with 6 ayes, no nays, and no abstentions.**
- Other members will be invited to vote on the bylaws via email.

V. Announcements

- Laura Kling: The City's Protected Bikeways Draft Plan is a historic plan for Minneapolis, and I want to encourage people to leave comments on the plan before the public comment window closes. Read the Minneapolis Bicycle Coalition's comments on the plan (there is a link to the full draft plan there), and make sure to submit your comments in support of building a network of protected bikeways to the City! I picked out some of our comments that I thought you might find interesting:

- Overall, we strongly support the direction of the plan. The plan is very exciting! This is a big deal and would really transform the safety and accessibility of biking to key destinations for people from many diverse backgrounds.
- North Minneapolis Greenway. There is an ongoing community conversation around the potential of a North Minneapolis Greenway. While engagement is continuing, the plan should list this as something like a "potential greenway" to honor the ongoing community work there and recognize that it would be a very significant addition to the protected bikeway system if the community decides to pursue.
- Washington Avenue in North Loop. The current plan includes a protected bike lane on Washington Avenue from Hennepin to the University of Minnesota and also includes a protected bike lane on Plymouth Avenue North, but does not connect them with a protected bike lane on Washington through the North Loop. The County is implementing buffered bike lanes in this stretch in 2015, but the plan should recognize that this is at least a Tier 3 priority to upgrade to protected bike lanes.
- Equity for prioritizing. We suggest that equity be used as a key factor when prioritizing projects from this plan for implementation. The plan should also more clearly state that this is the near-term plan for protected bikeways and that additional work will be needed in 4-6 years to plan out additional connections to other parts of the city.
- Tony and Annie: Winter Cycling Congress will be held in the Twin Cities next February 2-4, 2016. They are looking for more people who would like to get involved in the planning process. The host committee meets once a month for a couple of hours, with optional subcommittees. North Minneapolis Bicycle Advocacy Council would be a good place to recruit people. The greenway demonstration project could be part of a tour for the event. If you are interested, contact Tony (adesnick@niceridemn.org) or Annie (annievancleve@gmail.com).
- Matthew: There are some people organizing to start discussing a potential Southside Greenway, exploring 11th or 10th and connecting it to Powderhorn Park. A small group of organizations has gotten a grant to do outreach and visioning on this. The project is benefiting from the Northside work that's been done.

Upcoming meetings and events:

- Outreach and Communications Subcommittee (second Mondays)*: 5/11/15, 1:30-3:00, Sumner Library
- Technical Subcommittee (second Wednesdays)*: 5/13/15, 9:00-10:00, City of Lakes, 309 2nd Ave S (location tentative; April meeting held on 4/1/15)
- Northside Greenway Council (first Tuesdays)*: 6/2/15, 6:00-7:30 PM, North Regional Library

**Meeting dates, locations and times may change based on the availability of members who are interested in participating. All members will be notified of changes with a minimum of a 24-hour notice.*

Northside Greenway Council
Outreach and Communications Subcommittee
Meeting Notes
April 13, 2015, 1:30-3:00
Sumner Library

Attendees: Sarah Stewart, David Kang, Matthew Hendricks, Laura Kling

1) What data should we collect via this year’s engagement?

The group discussed what data should be collected in the 2015 engagement, from whom, and how.

- There are three distinct audiences we will be targeting this year: 1) people who live directly on the identified route; 2) people who live south of Plymouth/Broadway where the route needs to be defined, and 3) general Northside stakeholders.
- The group discussed whether or not surveys made sense as a data gathering tool:
 - In some cases, data can be gathered via a facilitated process or via a graphical display (examples: dot-mocracy, post-notes with ideas posed on large maps or on renderings of a greenway)
 - In other cases, a survey might make the most sense. We will still need surveys to collect demographic information at all events. Targeted surveys may also make sense for residents living on the route (e.g., a parking survey) or for very targeted meetings
 - If surveys are used, they should look and feel dramatically different from surveys used in the past. They could be very graphical, for example. The Downtown East commons survey is a good example of this.
 - The group discussed whether surveys should be posted online and again decided against this. Based on the 2014 survey process, the majority of the online surveys were completed by white residents, which skewed the overall sample.
 - If surveys are used, it might also be possible to give everyone a basic survey, but smaller samples of people get more targeted surveys about specific topics. That way, everyone doesn’t have to fill out really long surveys, but the data we need could still be collected.
- The following table summarizes the discussion on specific data collection:

WHAT we want to know	WHO we want to know this from	HOW we want to collect this data
<ul style="list-style-type: none"> • Greenway visioning: <ul style="list-style-type: none"> ○ What should a greenway look like? (show 4 renderings to people) ○ Imagine how a greenway would function in your neighborhood – How would it work? How would you use it? ○ What amenities should it have? (Focus on a list of pre-identified amenities, 	<ul style="list-style-type: none"> • People living on the route (want specifics about their blocks) • General stakeholders – better question for them might be “What would draw you to a greenway/ make you interested in using 	<ul style="list-style-type: none"> • Most of this could be collected via facilitated activities or conversations

<p>Consider including amenity prices, consider asking about what would need to be in place as a bare minimum, what would be nice, and what would be their grand/long-term vision)</p> <ul style="list-style-type: none"> ○ What are the potential benefits you see? What interests you about the greenway idea? 	<p>it?"</p> <ul style="list-style-type: none"> • South of Plymouth – still ask, but emphasize less 	
<ul style="list-style-type: none"> • Greenway concerns: <ul style="list-style-type: none"> ○ What are your concerns? We've heard your concerns about parking, etc. ○ Why are these concerns for you? ○ How could these concerns be addressed or lessened? (Provide options for solutions, along with space for residents to propose their own ideas) ○ In some cases, provide information (e.g., We've heard your concerns about safety, here's what we found from a lit review) 	<ul style="list-style-type: none"> • People living on the route (want specifics about their blocks, they will be a group to emphasize with these questions) 	
<ul style="list-style-type: none"> • Route south of Broadway: <ul style="list-style-type: none"> ○ Where do you travel? What should the greenway route connect to? ○ Also, same questions as above 	<p>Everyone but emphasis on people south of Broadway/Plymouth</p>	
<ul style="list-style-type: none"> • Who we're engaging (demographics): <ul style="list-style-type: none"> ○ Race/ethnicity ○ Language ○ Where people live, including addresses in some cases 	<p>Everyone who participates, to the extent possible</p>	<p>A short ½ page survey, make it part of a sign in?</p>

○ Age?		
• How many people we talk to	Event organizers will need to gather this	Sign-in sheets? Other methods?
• Contact information and contact preferences	Everyone who would like to receive updates or be involved	Contact info sheets
• Parking survey – how many parking spaces do people have, how many do they need?		Self-report survey, consider supplementing with a survey via google satellite images or via a walk down alleyways)

Northside Greenway Council
Technical Subcommittee Meeting Notes
4/23/15, 3:30-4:30, Public Service Center

1. Updates on the demonstration project

- a. Bill, Sarah, and another Public Works staff person met with Council President Johnson and Council Member Yang last week about the demonstration project. Both were supportive of a demonstration; Council Member Yang would like to see it extended into his ward as well. They are interested in seeing both a full and a half and half greenway (this could be implemented on the block north of Lowry, where one house has a driveway).
- b. Question for Public Works – is it worth it to do the half and half in this scenario? It wouldn't really be a full half and half experience because it would only be a one-block stretch that dead-ends into a full greenway.
- c. For people with driveways or handicap parking, we could look to the Dinkytown Greenway as a model. There is a lot of car access because it's the only access for several university facilities. This could be a model – could this apply to the block north of Lowry and for handicap spaces? Essentially, we could have a full greenway with permit access for some vehicles. Ask Bill to talk to people in traffic to see what they think.
- d. The best way forward would be to consider half and half as a fallback if there's push back from residents.
- e. Note – the opening day does not have to be the final treatment. It can be phased in.
- f. It would be great to launch this in August – an August 4 National Night Out kickoff would be ideal.

2. Next steps on the demonstration project: Note – some discussion is summarized below. The remainder is summarized in a timeline at the end of this document.

- a. Community engagement
 - i. Council Members would like to see a letter mailed to every house and a community meeting held; they would also like us to reach out to neighborhood organizations
 - ii. For door-knocking:
 1. We should not ask yes/no support questions, but should ask door-knockers to assess support on an address-by-address basis, so we get a sense for who might be more supportive or more concerned about the demonstration.
 2. The kinds of questions we ask should focus on things like the following:
 - a. What would you want this to look like? What amenities should be included? (visioning questions)
 - b. What are your concerns? How could we address these concerns?
 3. We would invite people to come to a block parties or a series of block parties to discuss and help plan the demonstration.
 4. Evaluation will come later (after the demonstration is planned); will ask how much people support or oppose the project; will measure attitude change over the course of the project. The evaluation plan will be developed later.

- iii. Block parties – two prong strategy – open to the public, but focus on the people most directly affected. Focus = people one block off of it and directly on it, but open to the public.
- b. Hiring a consultant:
 - i. What would the scope of work of the consultant be?
 - 1. Evaluation plan? (City has some capacity to plan this.)
 - 2. Develop creative design options, create good presentations for community members to react to. Menu of options and really nice graphics. Need people who know what options are available for this kind of project.
 - 3. Help with block parties – design events, charrettes, etc.
 - ii. Who could be a consultant?
 - 1. Consider a partnership between an in-town group and an out-of-town group. This is a weird route b/c it's not commercial. We really need to get people to see what it is. Got to have a neighborhood feel, so planning for this could not happen completely remotely.
 - 2. Idea – JXTA and Gehl partnership?
 - 3. Want the consultant to talk to whoever we work with on the programming side and/or contributing to that. A lot of people on this list get the programming side of things.
 - 4. Consultant ideas from Sam:
 - a. Mike Lyndon from the Street Plans Collaborative: Is one of, if not the, top thinkers and leaders in the “tactical urbanism” demonstration project field currently. Based out of New York. http://www.streetplans.org/leadership_mike_lydon.php
 - b. Gehl Architects : Large focus and lots of experience doing pilot projects. New York and SF offices. http://gehlarchitects.com/services/pilot-projects/%20status_publish. Likely the most expensive
 - c. Carrie Christensen: I do not know specifics of Carrie’s work. However, I know that she has worked on demonstration projects and that she is very cognizant of design elements. She has taught at the U of M school of design and was (is?) head of the Creative Citymaking partnership between the City of MPLS and Intermedia Arts. Based on the her experience I expect her to be good. Located in MPLS. <http://www.intermediaarts.org/Creative-CityMaking-Staff> . Worked at CDG during original outreach work; has design skills.
 - d. Project for Public Places: They are an all-around placemaking/urban design non-profit. They have a lot of experience in this “lighter, quicker, cheaper” realm. Based in New York. <http://www.pps.org/reference/lighter-quicker-cheaper-2-2/> Also [expensive](#).

- e. Community Design Group: They understand and have implemented a bunch of demonstration project and Open Streets. Unsure of how deep their bench is in design. Located in Minneapolis. www.c-d-g.org/ CDG was involved in greenway engagement in 2011.
- iii. Consensus - like the idea of locals partnering with a national group. 2-3 orgs. JXTA presence at the block parties, but Mike comes up with the process.
 1. Next steps: Sarah will talk to Bill about process for selecting and hiring a consultant. Consider phone interviews?
 2. Think about bringing JXTA in to the planning. Think about a back-up plan too – does JXTA have recs for other Northside artists?

DRAFT Demonstration budget:

Line item	Justification	Cost
Public Works staff time	Approximately 200 hours of staff time to develop plans and processes, manage the overall implementation, oversee evaluation activities	\$10,000
Health Department staff time	Approximately 75 hours of staff time to assist with planning and implementing community engagement activities and to meet administrative requirements of the grant	\$3,000
Planning consultant	Scope of service to include: <ul style="list-style-type: none"> • Demonstration design • Traffic management plan • Emergency access plan • Operations and maintenance plan • Evaluation plan 	\$20,000
Demonstration materials (rented when possible)	Paint, signs, bollards, potentially sod, other amenities like pop-up parks, play sets (all materials but paint would be rented where possible)	\$25,000
Demonstration installation, maintenance, and takedown costs NOT COVERED BY FEDERAL GRANT	Cost for Public Works staff time or contractor staff time plus use of necessary equipment	\$15,000
Contracts to community groups for engagement activities	Groups will offer interactive activities to solicit community input and to showcase potential uses of the space (e.g., gardening, placemaking)	\$20,000
Communication materials and activities	Material development, graphic design services, printing, paid ads in community newspapers	\$5,000
Evaluation costs	Staff/intern time, cameras to collect and record usage data, etc.	\$2,000
Total		\$100,000

Ideal timeline for demonstration planning and implementation (Goal: early Aug launch)

May	June	July	August
<ul style="list-style-type: none"> • Early May: Mail letters to every house on and within 1 block of the demonstration projects explaining the project and inviting people to meetings or block club parties • Mid-May to the early of June – Door-knocking on the route, and potentially within one block of the route. Focus of door knocking will be on the route.* Three tiers of priority: <ol style="list-style-type: none"> 1. On the route 2. West side of Humboldt and east side of James 3. East side of Humboldt and west side of James • Hire consultants to plan/design greenway demonstration <p>*On the route, we will door-knock and revisit houses at least twice and carefully track who we talk with. We would need an organization to coordinate door knocking, train doorknockers, and provide opportunity for debrief. Potential doorkockers include community connectors, volunteers. Door knocking could be accomplished in 3 sessions, visiting each house up to 3 times.</p>	<ul style="list-style-type: none"> • Finish door knocking • Hold meetings/block club parties by June 30 • Design work begins; options and visuals designed ASAP 	<ul style="list-style-type: none"> • Finalize plans • Begin installation? 	<ul style="list-style-type: none"> • Installation completed • Kick off on National Night out? (Aug 4)?

Bylaws of the Northside Greenway Council

Vision: The Northside Greenway Council envisions a greenway planning process in which north Minneapolis residents are fully engaged and project decisions are driven by Northside residents' interests and needs.

Mission: Working through partnerships to actively engage Northside residents and community groups in the greenway project and representing residents' opinions in the planning process.

Values

- Engagement: We value the diversity of north Minneapolis residents and believe that inclusive engagement will result in a better plan.
- Equity: We are committed to ensuring the residents of North Minneapolis are defining the project
- Authentic partnership: We are committed to ensuring that community members work in partnership with City staff and decision-makers on moving the project forward
- Transparency: We are committed to being clear and open about the engagement process and results
- Collaboration: We strive to work with Northside residents and organizations and build off of their wisdom of the community

ARTICLE 1 ORGANIZATION

The name of the organization is Northside Greenway Council. The organization may change its name by a 2/3 majority vote of the Council.

ARTICLE 2 PURPOSES

The following is the purpose for which this organization has been organized: to engage communities in a collaborative planning process that results in a Northside Greenway that meets local needs.

ARTICLE 3 MEETINGS

Regular Meetings:

The Council shall meet at least monthly, at an agreed upon time and place and announced a minimum of ten (10) days in advance. A simple majority of members or designated representatives present and voting shall be sufficient for transaction of business of the corporation at all meetings of the Council, but a smaller number may discuss business of the organization and make recommendations which may be considered; decisions can subsequently be made via email to include at least five voting members or designated representatives.

Special Meetings:

Special meetings of this organization may be called either (1) by the Executive Subcommittee, or (2) at the request of three members of the Council, the chair shall cause a special meeting to be called. In either case, meeting notice must be made in writing at least ten (10) days before the requested scheduled date. Notices of such meeting shall be sent to all committee members. Such notice shall state the reasons that the meeting has been called, the business to be transacted at such meeting and by whom it was called.

No other business but that specified in the notice may be transacted at a special meeting without the unanimous consent of all present at the meeting.

ARTICLE 4 VOTING

At all meetings, all votes shall be by voice. For election of officers, ballots shall be provided. In meetings where fewer than five voting members are present, votes of those not present may be cast by email.

ARTICLE 5 VOTING MEMBERS

Voting members are representatives of geographic and cultural communities in north Minneapolis. Voting members are nominated by any existing member and confirmed by the full Council. There is no minimum age to be a voting member.

The Council shall strive to ensure that the voting members reflect the diversity of north Minneapolis, including, but not limited to, geography, culture, race, and ability. The Council will review its membership at least annually and conduct outreach to new members in order to ensure that the diversity of the community is represented.

The business of this organization shall be managed by council members consisting no fewer than nine (9) voting members. Members shall serve one-year terms and may serve multiple terms. Meetings of the Council are open to the public and attendance of meetings is open to all.

The Council may make rules and regulations covering its meetings as it determines is necessary.

The members to be chosen for the ensuing term, or to fill vacancies as identified by the Council at any time, may be nominated by any council member and confirmed by the Council by a ballot vote.

Council member participation is crucial for to the success of this Council. A council member may be dropped for excess absences from the Council if he or she has two unexplained absences from Council meetings in a year. A member of the Council will attempt to contact any member who may be removed from the Council in order to understand their interest in continued participation. This interest will be considered by the Council before the member is removed. A council member may be removed for other reasons by a 2/3 vote of the remaining members.

No member shall be entitled to receive any salary or compensation for duties as a council member, however participation in the committee does not bar a council member from receiving compensation for paid activities related to the Greenway proposal. For example, staff of community organizations may serve on the Council and receive stipends for other work related to the Greenway.

ARTICLE 6 OFFICERS

Officers will be elected on an annual basis with elections held in June or as needed to fill vacancies. Officers will serve one year terms. No officer shall serve in the same position for more than two consecutive terms. Council members who have attended a minimum of six (6) meetings are eligible to be

nominated for officer positions, with the exception of the first slate of officer nominations after bylaw adoption, where no meeting minimum will be in place.

The Chair shall convene monthly Council meetings and shall preside or arrange for other members to preside at each meeting. The Chair shall send out meeting announcements and distribute minutes and agendas to each council member.

The Vice-Chair shall act in the Chair's absence at all meetings of the Council and the Executive Subcommittee. In the event of the resignation, incapacitation, or death of the Chair, the Vice-Chair shall then become Chair for the remainder of that term of office.

The Secretary shall be responsible for keeping records of Council actions, including overseeing the taking of minutes at all committee meetings, and assuring that records are maintained and available publically online.

All Officers and Subcommittee Chairs shall deliver to their successors all records, correspondence and other property belonging to the organization.

ARTICLE 7 SUBCOMMITTEES

The permanent subcommittees shall be:

Executive Subcommittee:

Except for the power to amend the Bylaws, the Executive Subcommittee will have all of the same powers and authority as the Council, subject to the direction and control of the Council. The Executive Subcommittee is comprised of at least the three officers, with additional members to be assigned at the discretion of the Council.

Other Subcommittees:

Additional subcommittees of this organization may be appointed by the Council as needed.

The Chair appoints all subcommittee chairs. Subcommittee chairs must be members of the Council. Subcommittee members may include a combination of council members and other volunteers.

Subcommittee meetings will meet at an agreed upon time and place and shall be announced a minimum of 5 (five) days in advance.

ARTICLE 8 Changing the Bylaws

Changes to the Bylaws may be made at any meeting of the Council by a two thirds vote of the members, after a minimum of ten (10) days written notification of the proposed changes to voting members.

