



TECHNICAL POLICY

13 – 03 Information Required for Plan Review

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1. Plans will not be reviewed until a permit (with proper payment) and a “Fire Suppression Systems Plan Review Information Sheet” has been received.
2. Two sets of prints are needed for fire dept. use. A maximum of three additional sets of prints and/or sepias will be marked-up, stamped and returned to the contractor.
3. Plans for University of Minnesota projects are to be submitted to the U of M. The contractor is not required to submit plans, obtain a permit, pay a fee or contact the MFD for inspections.
4. Plans for U.S. Government projects are required to be reviewed and the installations inspected by the MFD. A permit and fee are not required.
5. All information required by NFPA standards is to be provided. Refer to the MFD “Fire Suppression Systems Plan Review Information Sheet”.
6. Plans must be drawn to a minimum scale of 1/8 inch equals 1 foot.
7. All projects that involve the installation of sprinklers, relocation of sprinklers, relocation of piping, adding of piping or changing of pipe sizes require drawings.
8. Three sets of manufacturer’s data sheets are to be submitted for each type of extended coverage, special application or residential sprinkler used on the project.
9. Two sets of detailed manufacturer’s installation instructions are to be submitted with plans when the installation includes plastic pipe.