



Request for City Council Committee Action From the Department of Public Works

Date: March 25, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: **Modify contract #C-22314 to upgrade fleet management information system**

Recommendation:

Authorize proper City officers to increase contract #C-22314 by some \$191,000 to upgrade fleet management information system with fuel management hardware. The cost for this contract extension will be covered by 2008 funds and no appropriation increase is necessary.

Previous Directives:

- 06/28/1996 Approve contract C-11070 for the purchase and implementation of M4 fleet maintenance management system.
- 08/19/2005 Approved contract C-22314 for annual maintenance and support to a maximum of \$45,000 per year.
- 06/29/2007 Approved extension of contract C-22314 to upgrade to M5 fleet management system.

Prepared by: David Babcock, Interim Director Fleet Services Division

Approved by:

Steven A. Kotke, P. E., City Engineer, Director of Public Works

Presenters: David Babcock, Gary Dahl

Reviews

Permanent Review Committee (PRC):	Approval	N/A	Date
Civil Rights Affirmative Action Plan	Approval	N/A	Date
Policy Review Group (PRG):	Approval	N/A	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the

Committee Coordinator

Community Impact

Neighborhood Notification:

City Goals:

Comprehensive Plan:

Zoning Code:

Background/Supporting Information:

Our current fuel management system was purchased as a module of M4 and installed to our system in 1998. At the time, the system was state of the art. The control heads used in this system have been out of production for the last five (5) years; parts are no longer available and we have exhausted our supply of repair parts.

We have known for a number of years that our current fuel management system was living on borrowed time. In 2007, a commitment was made to the upgrade from M4 to M5, primarily to maintain compatibility and functionality with COMPASS.

Our fuel management system is a key component to both our fleet management and our cost recoveries. The system records about 253,000 transactions a year, accounting for about 1.85 million gallons of fuel and about \$4.66 million of revenue to the fleet services (06100) fund.

This information is used not only for our cost recovery from users, but as a measure of utilization and a key piece of information used for scheduling preventive maintenance.

In addition to the lack of hardware availability, and support, the system has become unstable from a software perspective. Despite both our and Maximus best efforts it is not functioning properly in compatibility with M5.