



## Request for City Council Committee Action From the Department of Public Works

**Date:** September 11, 2007  
**To:** Honorable Sandra Colvin Roy, Chair, Transportation & Public Works Committee  
**Subject:** **Set Assessment Public Hearing for Nicollet Mall Improvement, Maintenance and Operation Assessments payable in 2008.**

**Recommendation:**

1. That an Assessment Public Hearing before the Transportation and Public Works Committee be set for October 23, 2007, for the purpose of assessing the charges for the improvement, maintenance and operation of the Nicollet Mall as per the Nicollet Mall Improvement, Maintenance & Operation budget approved in May, 2007.

**Previous Directives:** Approval of Nicollet Mall Improvement, Maintenance & Operation budget, Resolution 2007R-263, passed May 25, 2007

**Prepared by:** Suzette R. Hjermstad, Special Assessments, 673-2401

**Approved by:** \_\_\_\_\_  
Steven A. Kotke, P.E., City Engineer, Director of Public Works

**Presenters:** Michael D. Kennedy, Director of Field Services

Permanent Review Committee (PRC) Approval \_\_\_\_\_ Not applicable   X    
Policy Review Group Approval \_\_\_\_\_ Not applicable   X  

**Financial Impact** (Check those that apply)  
 No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)  
 Action requires an appropriation increase to the Capital Budget  
 Action requires an appropriation increase to the Operating Budget  
 Action provides increased revenue for appropriation increase  
 Action requires use of contingency or reserves  
 Other financial impact (Explain): Special assessment against benefited properties  
 Request provided to the Budget Office when provided to the Committee Coordinator

**Community Impact**

**Neighborhood Notification:** Public hearing notices to be sent out  
**City Goals:** the City's infrastructure will be well-maintained; streets will be destinations.  
**Comprehensive Plan:** Consistent  
**Zoning Code:** Not Applicable

**Background/Supporting Information:**

The purpose of this letter is to request the setting of an Assessment Public Hearing for annual improvement, maintenance and operation charges, based on an approved budget, for the properties within the Nicollet Mall improvement, maintenance and operation assessment district. All property owners will receive notice of public hearing including the proposed assessment amount.