



Request for City Council Committee Action From the Department of Public Works

Date: April 22, 2008

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Subject: **UPA Marquette and 2nd Avenue Transit Project: Subrecipient Agreement With Metropolitan Council**

Recommendation:

Authorize negotiation and approval of a Subrecipient Agreement with the Metropolitan Council, the designated recipient of the Urban Partnership Agreement FTA funds.

Previous Directives:

- April 4, 2008 – Authorized Public Works to negotiate with private property owners to acquire and execute easements
- April 4, 2008 – Passed Resolution designating areaway improvements
- April 4, 2008 – Set a public hearing to be held on May 20 to consider abandonment and removal of areaways in conflict with the project and directing staff to give notice in accordance with Section 95.90 of Minneapolis Code of Ordinances
- April 4, 2008 – Accepted URS proposal for design and construction administration services
- March 21, 2008 – Approved preliminary cross-section and layout
- December 21, 2007 – Authorized negotiation and execution of a Subrecipient application with the Metropolitan Council, the designated recipient of the Urban Partnership Agreement FTA funds
- December 21, 2007 – Authorized Public Works to proceed with the Marquette and Second Avenue Transit Project design work
- December 21, 2007 – Authorized development and issuance of a Request for Proposal (RFP) for a consultant to assist with design and construction management services in support of the Marquette and Second Avenue Transit Project
- June 29, 2007 – Approved Downtown Action Plan

Prepared by: Bill Fellows, P.E., Project Manager, Transportation Planning and Engineering
Don Elwood, P.E. Director, Transportation Planning and Engineering

Approved by:

Steven A. Kotke, P. E., City Engineer, Director of Public Works

Presenters: Bill Fellows, P.E., Project Manager

Reviews

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain): The project is funded through the federal Urban Partnership Agreement grant. A state local match is required that is still in discussion at the Legislature. If the state local match is approved, no additional city funds will be required. If the entire local match is not approved, there will be financial impacts to the city.
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification – Numerous meetings were held with the Project Steering Committee, stakeholders and the general public during the preparation of the Downtown Action Plan. Meetings are currently being held with property owners and other downtown stakeholders.
- City Goals – meets the goals of:
 - A Safe Place to Call Home
 - The city's infrastructure will be well-maintained
 - Connected Communities
 - Connected network of transportation options
 - Streets will be destinations
 - Enriched Environment
 - Energy into renewable and alternative energy
 - Fully implement the City's Sustainable Work Plan
- Comprehensive Plan – implements the transportation polices set forth in the city's comprehensive plan and the actions approved in the Downtown Ten-Year Transportation Action Plan

Background/Supporting Information:

In April, 2007, Mn/DOT and Metropolitan Council submitted an application for Urban Partnership Agreement (UPA) federal funding – a new funding program targeted toward congestion reduction through transit improvements, tolling/congestion pricing, technology and telecommuting. The Marquette and Second Avenue Transit Project is included in this grant application.

On August 22, 2007, the US Department of Transportation announced the award of \$85.9 million from 2006 and 2007 federal funds to the Metropolitan Council to support the transit portion of the UPA. A request has been made by the Metropolitan Council to the State of Minnesota for the necessary grant award enabling legislation and for the 20% local match (\$21.5 million).

In November, 2007, the Metropolitan Council, as the designated recipient of the grant award, initiated a process to establish agreements with each of the UPA Transit subrecipients for the administration of the grant funds. On December 21, 2007 the City Council authorized completion of the Metropolitan Council requested subrecipient application including

- completion of an application form that provides budget and schedule information for the Marquette Avenue and Second Avenue Transit Project,
- submittal of current A-133 Audit information, and
- endorsement of FTA 2008 Certifications and Assurances.

The FTA Certifications And Assurances affirm that the City of Minneapolis agrees to comply with applicable federal funding provisions and requirements.

The Metropolitan Council has now provided a draft Subrecipient Agreement to the City of Minneapolis (attached).The Subrecipient Agreement includes project budget, schedule, and reporting requirements consistent with the UPA Grant and subrecipient applications previously authorized by City Council, and remains contingent upon 2008 Minnesota Legislature enabling and funding action.

The Subrecipient Agreement is required for the City of Minneapolis to receive reimbursement from the Metropolitan Council for expenses incurred on the project.

Public Works is requesting that the proper City Officials be authorized to negotiate and execute the Subrecipient Agreement with the Metropolitan Council. Mr. Steve Kotke, City of Minneapolis Engineer, and Mr. Corey Conover, Assistant City Attorney, will act as the City's Authorized Representative and Attorney, respectively, for the Marquette Avenue and Second Avenue Transit Project Subrecipient Agreement.