



## Request for City Council Committee Action

**Date:** June 12, 2008

**To:** Council Member Paul Ostrow  
Chair, Ways and Means Committee

**Referral:** none

**Prepared or Submitted by:** Michelle Harder, Financial Analyst, phone: 673-2285

**Approved by**

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Patrick P. Born  
City Finance Officer

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Steven Bosacker  
City Coordinator

**Subject:** Budget Development Calendar for 2009

**Presenters in Committee** Michelle Harder

**Recommendation:** Receive and file the 2009 Budget Schedule

**Financial Impact** (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

n/a Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:** The 2008 calendar for the 2009 budget process follows for the review of the Committee.

The City will certify these dates to the County on September 15, 2008, as required by Minnesota Statute. This information will be included on Truth in Taxation notices in November.

Budget adoption must follow a continuation hearing, if needed. The continuation hearing must be at least 5 business days from the initial truth in taxation hearing.

**2009 CITY OF MINNEAPOLIS  
BUDGET AND BUSINESS PLANNING PROCESS DATES**

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Mar 5	State of the City Speech
Mar 31	Capital project requests due for Capital Long Range Improvement Committee (CLIC) consideration
Apr 19 - May 2	CLIC review and presentations of capital proposals
June-July	Mayor will meet with each city department and the independent boards to review budget and business plan proposals
June 5	Joint public hearing of CLIC and Planning Commission on 2009 Capital Plan
July-Aug	Mayor finalizes budget recommendation
Third Week In July	CLIC report distributed to Mayor and Council Members
By Aug 14	Mayor's Budget Recommendation presented to Council
Aug (following Mayor Bud.)	Discussion of business plan status reports
Sept 3	Board of Estimate public hearing on maximum property tax levies
Sept 10	Board of Estimate meeting to set the maximum property tax levies
Sept- Oct	Ways and Means Hearings on the Budget and Business Plans (schedule to be determined by City Council)
Oct	Special City Council meeting to be called by the Mayor requesting Council action to provide preliminary approval of the budget, if needed*
Dec 1	Truth in Taxation public hearing (Tentative) 5:05 pm
Dec 5	Mark-up by Ways and Means Committee, with all Council Members invited to attend
Dec 11	Truth in Taxation continuation hearing (if needed) (Tentative) 5:05 pm Official Council budget adoption 5:05 pm

\*The Mayor's Budget Recommendation may contain layoffs, which will necessitate implementation of the job bank by November 1, 2008 to avoid even deeper cuts in 2009.