



Request for City Council Committee Action From the Department of Public Works

Date: February 19th, 2008

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Subject: **Minneapolis Fire Station No. 21 Mechanical Upgrades – Change Order No. 1**

Recommendation:

- a. The proper City officials are authorized to execute Change Order No. 1 (Final) to Contract No. C-25086, with Northern Air Corporation. The total amount of Change Order No. 1 is \$5,735.64. Therefore, the current contract amount of \$218,233 would be increased for a revised contract amount of \$223,968.64. The construction contingency provided as part of the original Project Budget (06200/6800450/680F6369) is adequate for Change Order No. 1 and no additional appropriation is required.

Previous Directives:

- October 19th, 2007: Resolution 2007R-537, Transportation & Public Works Committee granted approval of bids for OP# 6860, low bid of Northern Air Corporation in the amount of \$218,233.

Prepared by: Paul Miller, Senior Project Manager 673-3603

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Paul Miller, Sr. Project Manager, Department of Public Works, Property Services

Reviews

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not Applicable
City Goals: A SAFE PLACE TO CALL HOME: the city's infrastructure will be well-maintained, people will feel safe in the city.
Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information

Fire Station No. 21, located at 3209 East 38th Street, is owned and operated by the City of Minneapolis. The current facility was built in 1960 and serves the south east neighborhoods of the city. On October 19, 2007 the City Council and Mayor awarded the bid for Minneapolis Fire Station No. 21 Mechanical Upgrades to Northern Air Corporation for the amount of \$218,233.

This Project provides for the mechanical upgrades necessary as part of the City's construction of office space in the basement of the fire station in order to accommodate a remote South Office for Regulatory Services Inspectors. A construction contingency was included in the original budget to provide for plan revisions, unforeseen conditions, and changes that would typically occur in projects of this type but are not in the original scope of work in the Contract.

The additional work in this instance consists of disposal of unused mechanical equipment, unforeseen repairs to existing mechanical equipment, and adjustments to the fire suppression system piping.

The Construction contingency provided for as part of the original Project Budget (06200/6800450/680F6369) is adequate for Change Order No. 1 (Final), and therefore no additional appropriation is required. This Project will be completed in February 2008.