



**Request for City Council Committee Action
From the Department of Public Works**

Date: December 14, 2004
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works
Referral: Honorable Barbara Johnson, Chair Ways & Means/Budget Committee

Subject: Amendment #1 to Black & Veatch Contract for Stormwater Utility

Recommendation:

1. Authorize amendment #1 in the amount of \$ 61,659 thereby increasing the contract with Black & Veatch Corporation for activities related to the Stormwater Utility fee, for a new price of \$ 374,885. Funds are available within the project budget (Sewer 7300/600/6063/600D4355).

Previous Directives:

- April 30, 2004, the City Council authorized the City to negotiate and execute a contract with the selected vendor, Black and Veatch, to plan (Phase II) and implement (Phase III) a stormwater utility fee.
- November 5, 2004, the City Council approved the amendment to Title 19 of the Minneapolis Code of Ordinances creating Chapter 510 – Stormwater Management System and Operation of a Stormwater Utility.

Prepared by: John McLain, Project Manager, 673-2990

Approved by: *Klara A. Fabry*
Klara A. Fabry, P.E., Director of Public Works, City Engineer

Presenters: John McLain, Project Manager

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information Attached

The original contract cost of \$313,226 was with Black & Veatch Corporation for Phase II & III (Implementation Planning and Execution of the Implementation Plan) of the Stormwater Utility project. An amendment of \$61,659 is needed for two reasons.

First is for the additional public discussions/presentations that were conducted. This included work with the Citizen Advisory Committee, additional open house events, and the number of T&PW meetings as compared to the original contract. The additional cost associated with these activities is \$22,109.

Second is to update the stormwater master account file. The stormwater master account file includes the Equivalent Stormwater Unit (ESU) for each property in the City. This is the base information in the stormwater rate calculation. The opportunity of the schedule start-up date change to March 4, 2005, has given us the time to update the stormwater master account file prior to loading the information into the utility module. This will result in fewer errors in our billing records thereby improving customer satisfaction and reduce staff time needed for manual data entry. The cost for this activity is \$39,550.