



Request for City Council Committee Action From the Department of Public Works

Date: July 15, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: Request for Proposals – Structural Inspection and Testing Services

Recommendation:

Authorize proper City officials to issue a Request for Proposals (RFP) for Structural Inspection and Testing Services of parking ramps owned or operated by the City of Minneapolis.

Previous Directives

None

Prepared by: Gary Modlin, Facilities Manager – Property Services 673-2721

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Gary Modlin, Facilities Manager - Property Services

Reviews

Permanent Review Committee (PRC):	Approval	YES	Date May 22, 2008
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
 Action requires an appropriation increase to the Capital Budget
 Action requires an appropriation increase to the Operating Budget
 Action provides increased revenue for appropriation increase
 Action requires use of contingency or reserves
 Business Plan: Action is within the plan. Action requires a change to plan.
 Other financial impact (Explain):
 Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not Applicable
City Goals: A Safe Place to Call Home
Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information

The City of Minneapolis currently operates a system of seventeen parking ramps. Of these, thirteen ramps are owned by the City, three are owned by the Minnesota Department of Transportation (MnDOT), and one is owned by Opus Development Corporation. The City of Minneapolis also owns and operates thirteen skyway bridge links.

Parking ramps must be certified as structurally safe (City Parking Ordinance 87-Or-176 of Title 5, Chapter 108 of the Minneapolis Code of Ordinances). The City has traditionally utilized third party consulting services to meet the requirements of the ordinance. The Scope of Services to be provided includes structural inspection and testing by a consulting engineering firm using certified engineers to meet the certification requirements of this City Ordinance and MnDOT. The Scope of Services will also include inspections of the 13 skyway links and include provisions for additional consulting services as needed to provide information to City and MnDOT staff to establish and implement yearly preventive and corrective maintenance programs.

The RFP contemplates a yearly contract that can be extended for a total of up to five (5) years. Estimated costs will be approximately \$50,000 per year. Costs associated with this contract will be paid for utilizing existing operating funding in Fund 06200 Department 6800400.

Cc: Mike Sachi
Tim Walman