



**Request for City Council Committee Action
From the Department of Public Works**

Date: March 4, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: **Renewal of leases of City space to Minnesota Pollution Control Agency for air pollution control monitoring equipment.**

Recommendation:

Authorize proper City officials to execute a renewal of two leases of City owned space (Fire Station 20 and City of Lakes Building) to the Minnesota Pollution Control Agency for installation and use of air pollution control equipment. Funds received will be deposited in Fund 6200 Department 6800340 Job # 680-LEASE.

Previous Directives:

- On February 28, 2003, the City Council authorized leases with the Minnesota Pollution Control Agency for use of three City owned properties (Fire Station 2, Fire Station 20, and City of Lakes Building).

Prepared by: Gary Modlin, Facilities Manager - Property Services, 673-2721

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Gary Modlin, Facilities Manager - Property Services

Reviews:

Permanent Review Committee (PRC): Approval **NA** Date _____

Civil Right Affirmative Action Plan Approval **NA** Date _____

Policy Review Group (PRG): Approval **NA** Date _____

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue
- Action requires use of contingency or reserves
- Business Plan: ___ Action is within the plan. ___ Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not Applicable
City Goals: A Safe Place to Live

Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information

Since 2003 the Minnesota Pollution Control Agency (MPCA) has leased a portion of three City owned properties for the purposes of installing and operating air pollution control equipment. The three previous sites have been Fire Station 2, Fire Station 20, and City of Lakes Building. The MPCA will give up its lease at Fire Station 2 but wishes to continue leasing Fire Station 20 and the City of Lakes Building for another five years.

The lease renewal proposed by staff provides for liability and property protection to City property from acts or damage caused by the MPCA or its equipment. The leases also collect small yearly fees for utilities and operating costs. The space taken is rooftop and will not impede City functions or use of its property.

Funds received from MPCA for use of City Property will be deposited in Fund 680-LEASE and credited against the overall operating costs of each facility leased.

c.c. Chief James Clack
Capt. Walter Lee
Tim Walmann