



Request for City Council Committee Action from the Department of Police

Date: February 14, 2008
To: Paul Ostrow, Chair-Ways and Means Committee
Referral to: N/A

Subject: MPD Budget Status-Year End 2007

Recommendation: That the committee receive and file this item.

Previous Directives: That the police department provide a monthly update on their budget status.

Prepared by: Gaynell Schandel	<i>asst. chief Shy. Lubinski 2-14-08</i>
Approved by: AC Sharon Lubinski	
Presenters in Committee: Gaynell Schandel	

Reviews

- Permanent Review Committee (PRC): Approval Date _____
- Civil Rights Affirmative Action Plan Approval Date _____
- Policy Review Group (PRG): Approval Date _____

Financial Impact

- No financial impact
- Action requires an appropriation increase to the ___ Capital Budget or ___ Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Action is within the Business Plan
- Action requires a change to the Business Plan
- Other financial impact
- Request provided to the Finance Department when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information:

On December 7, 2007 I reported to you that the expenditures in the General Fund were predicted to be \$5.3M above the budget. With year-end data provided to us on 2/8/2008 I can report that the department ended the year at \$3.2 M above the budget.

The reasons for the over expenditure were as follows:

- The overtime was \$347,719 over budget. This includes \$90,000 that was used for security at the 10th Avenue Bridge after the collapse of the 35 W bridge and just over \$152,000 that is owed to the City by the Minnesota Vikings.
- Fringe benefits were \$368,617 most of which is related to paying health care coverage given to employees as a retirement incentive.
- Traffic Control Agent fine revenue were under projections by just over \$2M although the number of citations written increased for December and has continued to do so into January of this year.
- Traffic Enforcement revenue was under projections by nearly \$1.5M and the number of citations decreased in December and January after a dramatic increase in November. The revenue estimates for this activity were based on 24 FTEs for a full year. This number was not achieved until September and their training was not completed until mid October.
- Contractual services also contributed with jail fees ending at \$770,250 over budget and BIS charges at \$2,339,861 above.

Savings were achieved in the following areas:

- The freezing of \$401,674 in buy back funds.
- Savings of \$649,084 in "other operating funds" which included decreased gas costs due to Equipment Services Division of Public Works negotiating a lower price on fuel futures.
- The delayed purchasing of equipment accounted for \$237,275 of savings.
- Overtime decreases as compared to 2006 was down 72% for meetings, 78% due to investigative review and 58 % for mandatory compensatory time use in compliance with the PFOM contract.

The attachments include the "General Fund expenditures for 2007 as of 2/6/2008", "2007 Jail Recap", "2007 Police Fine Revenue", "2007 Traffic Control Revenue" and "2007 General Fund Budget compared to Actual Through Year End".

MINNEAPOLIS POLICE DEPARTMENT
WORKING DOCUMENT FOR BIWEEKLY BUDGET MEETINGS - GENERAL FUND 2007 PROJECTION

100.0% OF YEAR LAPPED

0.0% OF YEAR REMAINING

SALARIES	BUDGET CURRENT	YR. TO DATE	AMOUNT REMAINING	PROJECTIONS TO YEAR END	TOTAL ACTUAL + PROJECTED	PROJECTIONS (OVER) UNDER BUDGET
		ACTUAL 102.85%				31-Dec-08
Regular	\$ 65,367,370	\$ 64,978,787	\$ 388,583	\$ -	\$ 64,978,787	\$ 388,583
Semi Annual Comp/Pay Off	174,587	605,516	(430,929)	-	605,516	(430,929)
Vacation Pay Off	161,450	161,490	(40)	-	161,490	(40)
Sick Leave Pay Off	293,762	419,017	(125,255)	-	419,017	(125,255)
Overtime	2,428,553	2,776,272	(347,719)	-	2,776,272	(347,719)
Buyback	1,143,905	742,231	401,674	-	742,231	401,674
Total Salaries	69,569,627	69,683,313	(113,686)	-	69,683,313	(113,686)
Fringe	21,001,732	21,370,349	(368,617)	-	21,370,349	(368,617)
Contractual Services	13,996,163	17,618,613	(3,622,450)	-	17,618,613	(3,622,450)
Other operating	8,046,863	7,397,779	649,084	-	7,397,779	649,084
Equipment	285,684	48,409	237,275	-	48,409	237,275
Subtotal Non Salary & Fringe	22,328,710	25,064,801	(2,736,091)	-	25,064,801	(2,736,091)
Percentage Spent - Non salary		112%				
Total	\$ 112,900,069	\$ 116,118,463	\$ (3,218,394)	\$ -	\$ 116,118,463	\$ (3,218,394)

Appropriation was increased by \$4M on 1/15. \$3.2M of \$4M has been spent. The above Current Budget Column does not reflect the appropriation increase of \$4M

\$1 M for technology is not in the 2007 Police operating budget. It is in a capital budget.

\$1M capital project money for technology will be spent.

Current and average FTE based on the actual number of regular hours paid - not on the number of filled positions.

Authorized FTE	1,062.00
Average Year to Date FTE	1,045.94
Average Unfill FTE to Date	16.06

Average FTE on payroll ending 12/31/07 1,076.01

2007 Jail Recap					
	Process Fee	Hourly	Court	Jail	
	ID Cards	Per Deim	Processing	Registers	
	\$ 75.00	\$ 4.31	\$ 75.00	\$90/mo	Total
Jan	62,100.00	72,470.50	3,750.00	90.00	138,410.50
Feb	57,225.00	63,777.94	675.00	90.00	121,767.94
Mar	67,612.50	88,335.61	2,025.00	90.00	158,063.11
Apr	74,287.50	88,180.45	1,725.00	90.00	164,282.95
May	82,650.00	98,533.07	900.00	90.00	182,173.07
Jun	69,262.50	106,448.38	975.00	90.00	176,775.88
Jul	77,400.00	91,104.78	600.00	90.00	169,194.78
Aug	88,237.50	98,567.54	525.00	90.00	187,420.04
Sep	68,812.50	101,151.39	450.00	90.00	170,503.89
Oct	73,537.50	86,947.07	975.00	90.00	161,549.57
Nov	66,487.50	69,013.88	1,500.00	90.00	137,091.38
Dec	62,512.50	55,881.31	450.00	90.00	118,933.81
	850,125.00	1,020,411.92	14,550.00	1,080.00	1,886,166.92
YE Proj					1,886,166.92
Budget					1,115,916.00
Difference					(770,250.92)

2007 Police Fine Revenue

							\$ 4,334,377.00
Collected							Amount
	# Of Citations		Fine Revenue	Over (Under)		Left to Collect	
Date	Disposed	Court Fees Pd	Collected	Prior Month	YTD	To Meet Budget	
2/12/2007	5,402	\$ 11,965.00	\$ 263,868.09	\$ 38,670.97	\$ 263,868.09	\$ 4,070,508.91	
3/12/2007	5,559	10,595.00	277,923.72	14,055.63	541,791.81	\$ 3,792,585.19	
4/9/2007	6,073	12,610.00	258,786.08	(19,137.64)	800,577.89	\$ 3,533,799.11	
5/15/2007	5,180	11,190.00	238,365.66	(20,420.42)	1,038,943.55	\$ 3,295,433.45	
6/11/2007	6,088	14,775.00	250,119.09	11,753.43	1,289,062.64	\$ 3,045,314.36	
7/18/2007	5,990	15,125.00	246,657.79	(3,461.30)	1,535,720.43	\$ 2,798,656.57	
8/13/2007	4,044	4,715.00	225,293.77	(21,364.02)	1,761,014.20	\$ 2,573,362.80	
9/9/2007	3,293	-	220,165.90	(5,127.87)	1,981,180.10	\$ 2,353,196.90	
10/15/2007	2,811	-	186,622.39	(33,543.51)	2,167,802.49	\$ 2,166,574.51	
11/13/2007	8,402		349,286.07	162,663.68	2,517,088.56	\$ 1,817,288.44	
12/11/2007	3,328		214,434.92	(134,851.15)	2,731,523.48	\$ 1,602,853.52	
1/15/2008	3,371		197,479.10	(16,955.82)	2,929,002.58	\$ 1,405,374.42	
Total	59,541	\$ 80,975.00	\$ 2,929,002.58				
Projections to Year End							
-			Months @	\$ -	=	\$ -	\$ 2,929,002.58
Project Amount Collected (Under)Over Budget							\$ (1,405,374.42)
Owe U of M for citation revenue that was given to Minneapolis in error							(46,534.21)
Projected Undercollected Revenue							(1,451,908.63)

Traffic Control - Fine Revenue							
Budget							\$ 5,485,000.00
Collected						Amount	
Date	# Of Citations		Fine Revenue	Over (Under)	YTD	Left to Collect	
	Disposed	Court Fees Pd	Collected	Prior Month		To Meet Budget	
2/12/2007	16,763	\$ 190.00	\$ 446,801.00	\$ 59,785.12	\$ 446,801.00	\$ 5,038,199.00	
3/12/2007	17,265	100.00	514,272.78	67,471.78	961,073.78	\$ 3,373,303.22	
4/9/2007	19,527	195.00	540,044.94	25,772.16	1,501,118.72	\$ 2,833,258.28	
5/15/2007	16,852	155.00	462,055.67	(77,989.27)	1,963,174.39	\$ 2,371,202.61	
6/11/2007	16,421	290.00	435,837.24	(26,218.43)	2,399,011.63	\$ 1,935,365.37	
7/18/2007	14,236	260.00	375,864.98	(59,972.26)	2,774,876.61	\$ 1,559,500.39	
8/13/2007	14,633	65.00	389,232.65	13,367.67	3,164,109.26	\$ 1,170,267.74	
9/9/2007	14,836	-	406,832.95	17,600.30	3,570,942.21	\$ 763,434.79	
10/15/2007	11,526	-	297,592.85	(109,240.10)	3,868,535.06	\$ 465,841.94	
11/13/2007	9,128		231,272.91	(66,319.94)	4,099,807.97	\$ 234,569.03	
12/11/2007	14,884		373,651.53	142,378.62	4,473,459.50	\$ (139,082.50)	
1/15/2008	13,350		335,820.23	(37,831.30)	4,809,279.73	\$ (474,902.73)	
Total		\$ 1,255.00	\$ 4,809,279.73				
Projections to Year End							
			Months @	\$ -	=	\$ -	\$ 4,809,279.73
Project Amount Collected (Under)Over Budget							\$ (675,720.27)
Totals							
Budget							9,819,377.00
Collected							7,738,282.31
Uncollected							2,081,094.69
Projected to YE							(46,534.21)
Projected Undercollected Revenue							(2,127,628.90)

2007 General Fund Budget Compared to Actual Through Year End

	Budget W/O \$4M	Total	Amount	0.00%
	2007	Spent	Remaining	Percent
				Remaining
4000 SALARIES/WAGES - REGULAR	61,717,024	57,001,569.40	4,715,454.60	7.6%
4005 BACK PAY - REGULAR TIME		74,938.69	(74,938.69)	
4006 SAL & WAGE ADJ	1,571,953	-	1,571,953.00	100.0%
4007 LONGEVITY	2,078,393	-	2,078,393.00	100.0%
4010 RED. IN EMPLOYEE EARNINGS		180.25	(180.25)	
4034 COMP TIME EARNED-STR TIME		(262,230.05)	262,230.05	
4044 COMP TIME USED	174,587	1,732,660.14	(1,558,073.14)	-892.4%
4052 ON CALL EARNINGS		-	-	
4100 OVERTIME - REGULAR	2,374,553	3,038,501.75	(663,948.75)	-28.0%
4103 CANINE OVERTIME		-	-	
4200 OVERTIME - 1.5 TIME	1,197,905	742,231.14	455,673.86	38.0%
4300 OVERTIME - DOUBLE TIME		-	-	
4501 VAC LUMP SUM PMT-PERA ONLY	161,450	-	161,450.00	100.0%
4500 VACATION		4,582,502.10	(4,582,502.10)	
4600 SICK LEAVE		2,075,648.52	(2,075,648.52)	
4610 UNUSED SICK LV-MERF ONLY	293,762	419,016.82	(125,254.82)	-42.6%
4900 OTHER LEAVE		172,656.40	(172,656.40)	
4910 INJURED ON DUTY LEAVE		105,637.95	(105,637.95)	
TOTAL SALARIES	69,569,627	69,683,313.11	(113,686.11)	-0.2%
5010 ADVERTISING & PUBLICATIONS	70,621	14,154.82	56,466.18	80.0%
5011 BENEFITS ADMIN FEE	201,938	201,937.94	0.06	0.0%
5014 BIS APPLICATION SUPPORT		2,620.77	(2,620.77)	
5015 BIS OPERATING CHARGES	2,730,751	2,749,941.52	(19,190.52)	-0.7%
5016 BIS DATA CONNECTIVITY CHARGES	75,859	76,927.94	(1,068.94)	-1.4%
5017 BIS TELEPHONE CONNECTIVITY CHG	320,059	418,861.97	(98,802.97)	-30.9%
5018 BIS SPECIAL CHARGES	643,673	657,139.94	(13,466.94)	-2.1%
5019 CRM OPERATING CHARGES		281,447.00	(281,447.00)	
5020 COMMUNICATION	2,045	3,847.69	(1,802.69)	-88.2%
5021 POSTAGE	49,658	56,727.72	(7,069.72)	-14.2%
5024 RADIO SERVICES	1,439,630	1,386,082.58	53,547.42	3.7%
5025 TELEPHONE SERVICES	17,092	274,459.39	(257,367.39)	-1505.8%
5026 311 OPERATING COST		-	-	
5030 EMPLOYMENT SERVICES	7,480	-	7,480.00	100.0%
5040 NON-PROFIT CONTRACTED SERVICES	62,100	38,269.25	23,830.75	38.4%
5045 GOVERNMENTAL/NON-PROFIT	1,115,916	1,888,941.92	(773,025.92)	-69.3%
5050 PRINTING, BINDING & MICROF	1,304	39.62	1,264.38	97.0%
5055 PRINTING & COPYING	203,314	189,361.21	13,952.79	6.9%
5070 PROFESSIONAL SERVICES	769,258	890,133.80	(120,875.80)	-15.7%
5072 TRAINING	70,345	117,344.75	(46,999.75)	-66.8%
5077 ITS SERVICES	4,381	180,230.81	(175,849.81)	-4013.9%
5079 MEDICAL, DENTAL & NURSING	23,643	7,050.00	16,593.00	70.2%
5080 RENT	115,527	164,617.12	(49,090.12)	-42.5%
5081 BUILDING/OFFICE RENTAL	145,788	187,929.80	(42,141.80)	-28.9%
5082 PARKING LOT/SPACE RENT	339,973	400,507.21	(60,534.21)	-17.8%
5084 LANDS & BUILDING RENT	1,067,425	991,915.00	75,510.00	7.1%
5090 RENT-MOBILE EQUIPMENT		-	-	
5091 RENT-MOBILE EQUIPMENT VENDOR		-	-	
5092 EQUIPMENT RENTAL ESD	1,489,958	1,451,568.26	38,389.74	2.6%
5093 EQUIPMENT LABOR ESD	985,350	843,183.05	142,166.95	14.4%
5100 REPAIR & MAINTENANCE-CONT	332,045	626,331.61	(294,286.61)	-88.6%
5101 ESD CONTRACTUAL REPAIRS	326,934	-	326,934.00	100.0%
5110 TRANSPORTATION	15,539	28,218.02	(12,679.02)	-81.6%
5120 UTILITIES	55,813	95,850.71	(40,037.71)	-71.7%
5122 ELECTRICITY	99,629	172,856.48	(73,227.48)	-73.5%
5124 NATURAL GAS	126,216	132,744.08	(6,528.08)	-5.2%
5128 INSPECTION & TESTING FEES	123,137	54,726.65	68,410.35	55.6%
5130 MISCELLANEOUS	1,039,272	3,032,644.57	(1,993,372.57)	-191.8%

2007 General Fund Budget Compared to Actual Through Year End

		Budget W/O \$4M	Total	Amount	0.00%
		2007	Spent	Remaining	Percent
5999	CONTRACTUAL EXP CONTRA MINUS (3rd Pct rent cr)	(75,510)		(75,510.00)	100.0%
	TOTAL CONTRACTUAL	13,996,163	17,618,613	(3,622,450)	-25.9%
6010	AGRICULTURE SUPPLIES	35,130	53,343.85	(18,213.85)	-51.8%
6020	AWARDS, CONTRIBTNS & GR	10,961	8,353.47	2,607.53	23.8%
6030	CASH MANAGEMENT		222.50	(222.50)	
6040	TRANSPORTATION	58,799	3,719.30	55,079.70	93.7%
6050	EDUCATION	295,988	279,039.56	16,948.44	5.7%
6060	TRAVEL EXPENSE	66,729	187,109.70	(120,380.70)	-180.4%
6081	LIABILITY INSURANCE	3,370,749	3,370,749.09	(0.09)	0.0%
6090	MACHINERY&EQUIP SUPPLIES	38,606	108.12	38,497.88	99.7%
6091	EQUIPMENT PARTS ESD	334,260	409,891.97	(75,631.97)	-22.6%
6092	EQUIPMENT FUEL ESD	1,554,330	1,155,504.03	398,825.97	25.7%
6100	ADMINISTRATION SUPPLIES	301,629	82,817.94	218,811.06	72.5%
6102	EDUCATION SUPPLIES	16,577	8,464.10	8,112.90	48.9%
6104	OFFICE SUPPLIES	113,897	284,252.42	(170,355.42)	-149.6%
6110	OPERATING SUPPLIES	473,319	487,987.21	(14,668.21)	-3.1%
6120	PUBLIC SAFETY	82,070	100,940.07	(18,870.07)	-23.0%
6130	REPAIR & MAINT SUPPLIES	6,953	7,800.40	(847.40)	-12.2%
6140	MAINT/CONSTR MATERIALS	17,283	253.98	17,029.02	98.5%
6150	SMALL TOOLS & MINOR EQUIP	29,457	9,775.06	19,681.94	66.8%
6160	TAXES, LICENSES & FEES	553	460.00	93.00	16.8%
6170	UNIFORMS, CLOTHING, PERS	778,748	810,467.31	(31,719.31)	-4.1%
6180	MISCELLANEOUS MTLs/SUPP	96,597	52,823.78	43,773.22	45.3%
6190	OTHER OPERATING COSTS	32,553	15,769.80	16,783.20	51.6%
6192	MEMBERSHIPS & DUES	309,298	47,655.25	261,642.75	84.6%
6194	REFRESHMNTS - FOOD&BEV	20,552	19,920.01	631.99	3.1%
6196	SUBSCRIPTIONS	1,825	350.00	1,475.00	80.8%
	TOTAL OTHER OPERATING	8,046,863	7,397,778.92	649,084.08	8.1%
7810	GENERIC PENSION ACCOUNT		3,822.92	(3,822.92)	
7811	MERF	27,324	14,721.09	12,602.91	46.1%
7812	PERA	605,640	634,280.35	(28,640.35)	-4.7%
7813	FICA	596,033	618,414.05	(22,381.05)	-3.8%
7814	POLICE RELIEF	134,725	161,008.45	(26,283.45)	-19.5%
7816	POLICE & FIRE PERA	6,179,572	6,805,123.09	(625,551.09)	-10.1%
7818	MERF UNFUNDED LIABILITY		-	-	
7821	MEDICARE	836,935	902,401.74	(65,466.74)	-7.8%
7827	DELTA DENTAL INSURANCE	598,311	654,599.93	(56,288.93)	-9.4%
7829	GENERIC HEALTH PLAN ACCT	9,624,438	9,114,976.64	509,461.36	5.3%
7840	SEVERANCE	636,558	718,295.95	(81,737.95)	-12.8%
7845	EMPLOYER COST PARKING BUS PASS	1,000	1,319.63	(319.63)	-32.0%
7850	UNEMPLOYMENT COMPENS	25,000	33,269.99	(8,269.99)	-33.1%
7860	LIFE INSURANCE	12,565	10,075.46	2,489.54	19.8%
7863	LONG TERM DISABILITY INS	43,414	17,822.88	25,591.12	58.9%
7880	WORKERS' COMP - BUDGET	1,680,217	1,680,216.97	0.03	0.0%
	TOTAL FRINGE	21,001,732	21,370,349.14	(368,617.14)	-1.8%
8020	EQUIPMENT	244,636	47,403.54	197,232.46	80.6%
8025	HARDWARE	41,048	1,005.47	40,042.53	97.6%
	TOTAL EQUIPMENT	285,684	48,409.01	237,274.99	
	GRAND TOTAL	112,900,069	116,118,463.38	(3,218,394.38)	-2.9%