



**Request for City Council Committee Action  
From the Department of Health & Family Support**

**Date:** July 27, 2011

**To:** PUBLIC SAFETY, CIVIL RIGHTS & HEALTH COMMITTEE  
**Referral to:** WAYS & MEANS/BUDGET COMMITTEE

**Subject:** ACCEPT LICENSE FEES

**Recommendation:**

Council authorization for the proper City officials to:

1. to accept an estimated revenue of \$3,000 for end-use license agreements for use of the “Multicultural Storytelling: A New Process for Community Engagement Toolkit”, and
2. increase both the revenue estimate in fund/department 01600-8600130(revenue code 347501) and the 2011 appropriation in fund/department 01600-8600130 by \$3,000.

**Previous Directives:** December 10, 2010 Council authorization for license agreement.

**Prepared or Submitted by:** Becky McIntosh, Director of Planning & Administration  
Phone: x2884

**Approved by:**

\_\_\_\_\_  
Gretchen Musicant, Commissioner of Health

**Permanent Review Committee (PRC):** Approval \_\_\_\_ Not Applicable  X   
**Policy Review Group (PRG)** Approval \_\_\_\_ Date of Approval \_\_\_\_ Not Applicable  X

**Presenters in Committee:** Gretchen Musicant, Commissioner of Health

**Financial Impact (Check those that apply)**

X  Action requires an appropriation increase to the \_\_\_\_ Capital Budget or  X  Operating Budget.

X  Action provides increased revenue for appropriation increase.

**Background/Supporting Information Attached**

The Department developed the Multicultural Storytelling Project Toolkit, including a DVD, in coordination with its Urban Health Agenda Community Advisory Committee, Human Resources training staff, University of Minnesota community-university health liaison, and Minnesota Department of Health Office of Public Health Practice. The City retains ownership of the copyright of the toolkit and provides the toolkit to end-users under a license agreement. All proceeds from the license fees for the toolkit are dedicated to continuing the Department’s work related to community-based initiatives, such as a multicultural institute.