



Request for City Council Committee Action From the Department of Public Works

Date: February 5, 2008

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Referred To: Honorable Paul Ostrow, Chair Ways and Means Committee

Subject: **Approval to Obtain Proposals for Architectural and Engineering services for the proposed Emergency Operations Training Facility located at 25 37th Avenue NE (within the City of Fridley).**

Recommendation:

Authorize proper City officials to obtain proposals for Architectural and Engineering services related to the planning, design and construction of the Hiawatha Maintenance Facility.

Previous Directives:

- December 6, 2007 – Council directed staff to proceed with a multi-phased, City-only project and to modify the City's State Bonding request and the previous Capital Budget resolutions as required.
- December 12, 2007 – Resolution 2007R-641 Approval of the 2008 – 2012 Capital Improvement Program

Prepared by: Greg Goeke, Director of Property Services (612) 673-2706.

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Greg Goeke – Director of Property Services
James Clack – Fire Chief
Rocco Forte – Assistant City Coordinator/Director of Regulatory Services

Permanent Review Committee (PRC):	Approval <input checked="" type="checkbox"/>	Date - January 24, 2008
Civil Rights Affirmative Action Plan	Approval <input type="checkbox"/>	Date _____
Policy Review Group (PRG):	Approval <input type="checkbox"/>	Date _____

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain): **State of Minnesota Capital Bonding Request, UASI Grants.**
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: NA
City Goals: Goal # 1
Comprehensive Plan: Comprehensive Plan Chapters 1.4, 1.9, 1.12, 2.9, 5.5, 7.1, 7.6, 7.8, 7.9, 7.12, 9.17).
Zoning Code: NA

Background/Supporting Information

The Emergency Operations Training Facility is the 4th phase of a multi-phase development to meet the training needs of the Minneapolis Fire Department and the Emergency Operations needs for City of Minneapolis. The initial phases that have been completed in past years featured a combination of structures and exterior training apparatus associated with physical training activities for fire fighting and rescue activities. This project is focuses on the creation of a classroom training and emergency support facility the will need to be constructed in multiple phases over time.

This proposed multi-purpose building will be utilized, first and foremost, as a daily classroom training facility for the Minneapolis Fire Department and those who respond to emergencies. The most important asset in an emergency is highly skilled and trained human resources.

The initial build-out for the proposed facility would house training/classroom space, staff offices, and support and common spaces. The training/classroom spaces would be design with collapsible wall systems in order to be utilized as an interim Emergency Operations Center (EOC) until a permanent EOC can be built when additional funding is available.

The vision and associated programming planned for the facility will need to be designed and constructed to be within the current planned City funding of \$5.6 million. The goal would be to develop a facility (multiple phases) that could be easily accept future additions if additional funding becomes available from the City or other sources such as the State of Minnesota.

The facility would also be planned for future additions for other programmed needs such as dedicated Emergency Operations Center, the City's proposed Strategic Information Center (MPD05 Capital Budget Request), and apparatus bays for storage of emergency response vehicles and specialty equipment for the City and the Metro West region of Homeland Security.

Space Needs/Program

The proposed space program for opening day (proposed for 2009) totals approximately 16,700 gross square feet (GSF) comprising of the following space utilization:

Fire Training Administration	2,500 GSF
Fire Training Instructions Space	4,200 GSF
Common/Shared Space	6,000 GSF
Building Systems	4,000 GSF

Future Additions - Opportunities

The proposed facility would be designed to accommodate future additions for the City and/or County. Proposed options include:

Emergency Operations Center	20,900 GSF
Apparatus Bays	19,000 GSF
Strategic Information Center	4,600 GSF

Technology

Although the vision for technology needs are significant, the technology is scalable, and the hardware and software applications can be installed as funding becomes available. The technology Steering Committee recommends an opening day investment of approximately \$ 4.5 million dollars. Funding for technology will come from current and future Urban Area Security Initiative (UASI) grants.

Structural Hardening (Survivability) and Redundancy

The facility should be designed and constructed of a quality and nature to withstand severe weather conditions and heightened security needs. The facility should also have redundancy in certain mechanical and electrical systems to provide reasonable assurance that the facility will be operational at all times.

Estimated Costs - Design and Construction

\$ 3,510,000	Estimated Construction Costs (Base Project)
400,000	Site Development and Landscaping
500,000	Furniture- Fixtures- Equipment
450,000	Design Services
50,000	Commissioning Services
100,000	Project Management
275,000	Finance Overheads
<u>345,000</u>	Project Contingency
\$ 5,630,000	Total Estimated Costs Based on Reduced Scope

Therefore, the Property Services Division is requesting permission to obtain proposals for Architectural and Engineering Services for this Project. Property Services staff has presented the Request for Proposal to the Permanent Review Committee at their regularly scheduled meeting held on January 24, 2008.