



## Request for City Council Committee Action From the Department of Public Works

**Date:** March 25, 2008  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Subject:** **Architectural and Engineering Design Services – Emergency Operations Training Facility**

**Recommendation:**

Authorize the proper City officials to negotiate and execute an Architectural and Engineering Design Services Agreement with Wold Architects for the Emergency Operations Training Facility in the amount not to exceed of \$305,000 (Fund 04100 9010000 51307 FIR01).

**Previous Directives:**

- February 15, 2008 - Authorize the proper City officials to obtain proposals for Architectural and Engineering services related to the planning, design and construction of the Emergency Operations Training Facility.
- December 12, 2007 – Resolution 2007R-645 of the City Council Adopting the Emergency Operations Training Facility (FIR01) in the 2008-2012 Five-Year Capital Program.

**Prepared by:** Greg Goeke, Director of Property Services, 673-2706

**Approved by:**

\_\_\_\_\_  
Steven A. Kotke, P.E., City Engineer, Director of Public Works

**Presenters:** Greg Goeke, Director of Property Services

Permanent Review Committee (PRC)	Approval _____	Not applicable	<u>  X  </u>
Civil Rights Affirmative Action Plan	Approval <u>  Pending  </u>	Not applicable	_____
Policy review Group (PRG)	Approval _____	Not applicable	<u>  X  </u>

**Financial Impact** (Check those that apply)

- X   No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)  
\_\_\_\_ Action requires an appropriation increase to the Capital Budget  
\_\_\_\_ Action requires an appropriation increase to the Operating Budget  
\_\_\_\_ Action provides increased revenue for appropriation increase

- \_\_\_ Action requires use of contingency or reserves
- \_\_\_ Business Plan: X Action is within the plan. \_\_\_ Action requires a change to plan.
- \_\_\_ Other financial impact (Explain):
- \_\_\_ Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

### **Community Impact**

**Neighborhood Notification:** NA

**City Goals:** A SAFE PLACE TO CALL HOME: The city's infrastructure will be well-maintained to ensure a healthy, vital and safe City. ENRICHED ENVIRONMENT: the environment will be enriched through the use of renewable energy, sustainable design and construction.

**Comprehensive Plan:** The Project is consistent with the Minneapolis Plan.

**Zoning Code:** The Project is in compliance with the current zoning code for the site.

### **Background/Supporting Information**

The City of Minneapolis is proceeding with the design and construction of the Emergency Operations Training Facility to be located at 25 E. 37<sup>th</sup> Street, in Minneapolis. The Emergency Operations Training Facility is the 4<sup>th</sup> phase of a multi-phase development to meet the training needs of the Minneapolis Fire Department and the Emergency Operations needs for City of Minneapolis. The initial phases that have been completed in past years featured a combination of structures and exterior training apparatus associated with physical training activities for fire fighting and rescue activities. This project is focuses on the creation of a classroom training and emergency support facility the will need to be constructed in multiple phases over time.

This proposed multi-purpose building will be utilized, first and foremost, as a daily classroom training facility for the Minneapolis Fire Department and those who respond to emergencies. The most important asset in an emergency is highly skilled and trained human resources.

The initial build-out for the proposed facility would house training/classroom space, staff offices, and support and common spaces. The training/classroom spaces would be design with collapsible wall systems in order to be utilized as an interim Emergency Operations Center (EOC) until a permanent EOC can be built when additional funding is available.

The vision and associated programming planned for the facility will need to be designed and constructed to be within the current planned City funding of \$5.6 million. The goal would be to develop a facility (multiple phases) that could be easily accept future additions if additional funding becomes available from the City or other sources such as the State of Minnesota.

The facility would also be planned for future additions for other programmed needs such as dedicated Emergency Operations Center, the City's proposed Strategic Information Center (MPD05 Capital Budget Request), and apparatus bays for storage of emergency response vehicles and specialty equipment for the City and the Metro West region of Homeland Security.

On July 21, 2006 the City Council and Mayor approved Resolution 2006R-381 that adopted LEED<sup>®</sup> standards for planning, design, construction, and commissioning of all municipal facilities financed by the City. Subsequently, per the requirements of this Council Direction, this Project shall, as a goal; be designed and constructed to a LEED<sup>®</sup> Silver level of quality under the LEED<sup>®</sup>-NC 2.2 Rating System.

On February 15, 2008 the City Council authorized Public Works officials to obtain proposals for Architectural and Engineering services related to the planning, design and construction of the

Emergency Operations Training Facility. Proposals from seven (7) Architectural firms were received on March 5, 2008. Representatives from Public Works and the Minneapolis Fire Department reviewed and evaluated all proposals and a "short list" of two (2) firms was selected for formal presentation/interviews on March 7, 2008. An evaluation team made up of representatives of Public Works and the Minneapolis Fire Department conducted formal presentation/interviews on March 13<sup>th</sup>, 2008. Based upon the results of the formal presentation/interviews, the evaluation team selected the professional design team headed by the firm of Wold Architects to provide the requested services. Therefore, we are requesting authorization to negotiate and execute an Architectural and Engineering Design Services Agreement for the Emergency Operations Training Facility with Wold Architects, in the amount of \$305,000. The execution of this agreement shall be contingent upon the Civil Rights Department approval of Wold Architects, Affirmative Action Plan. The cost of these services has been accounted for within the budget for this Project (Fund 04100 9010000 51307 FIR01) approved by City Council in December 2007, and therefore no additional appropriation is required.

The completion of the Emergency Operations Training Facility will result in an estimated \$112,500 increase in annual operating costs to the Minneapolis Fire Department; these costs will be paid through Fire Training Operating Fund (2814 2800300 00100 280TRNC).