



**Request for City Council Committee Action  
From the Departments of Public Works and Procurement**

**Date:** October 9, 2007  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** Honorable Paul Ostrow, Chair Ways & Means Committee

**Subject: Approval of Official Publication No. 6863 - Bids for Potassium Permanganate**

**Recommendation:**

Acceptance of the bid of Carus Corporation for an estimated annual expenditure of \$ 750,000.00 to furnish and deliver potassium permanganate, as follows:

- |    |  |           |         |
|----|--|-----------|---------|
| 1. | 44,000 pounds (approximately) Full Loads | per pound | \$ 1.61 |
|    | Price per pound with shipping costs      | per pound | \$ 1.65 |
| 2. | 22,000 pounds (approximately) Half Loads | per pound | \$ 1.68 |
|    | Price per pound with shipping costs      | per pound | \$ 1.75 |

Vendor agrees to allow quantities to be increased up to 100% with no increase in price for one year from date of purchase order.

Terms are net 30 days with delivery 5-7 days after each request. F.O.B.: Destination.

Contingent on approval of the Civil Rights Department.

**Prepared by:** Gary Warnberg Director, Procurement

**Approved by:** Steven A. Kotke, P.E. Director of Public Works

**Presenters:** Shahin Rezania Director Water Treatment and Distribution Services

Permanent Review Committee (PRC)                      Approved \_\_\_\_\_ Not Applicable XXX  
 Policy Review Group (PRG)                                Approved \_\_\_\_\_ Not Applicable XXX

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
 (If checked, go directly to Background/Supporting Information)

- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: X Action is within the plan     Action requires a change to plan
- Request provided to department's Finance Department contact when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification:	Not Applicable
City Goals:	City's infrastructure will be well maintained
Comprehensive Plan:	Not Applicable
Zoning Code:	Not Applicable

**Background/Supporting Information:**

Tabulation of one (1) bid received on Official Publication No. 6853 for Potassium Permanganate is attached.

Attachments - Staff Recommendation  
Tabulation Sheet

cc: R. Verke  
C. Catlin  
M. Taylor



**Department of  
Public Works**

Steven A. Kotke, P.E.  
City Engineer  
Director

350 South 5th Street - Room 203  
Minneapolis MN 55415

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September 14, 2007

City of Minneapolis Purchasing Department  
Attention: Connie Beck  
330 2<sup>nd</sup> Avenue South, Suite 552  
Minneapolis, Minnesota 55401

Re: Recommendation to accept single bid for Potassium Permanganate

The Minneapolis Water Works Department requests that purchasing accept the single bid from Carus Corporation to supply Potassium Permanganate to the City of Minneapolis.

Bid packets were sent to Hawkins, Ashland, DPC, Calciquist, Univar and Science Lab. Univar usually submits a bid but didn't this year because they felt they couldn't supply the chemical at a competitive price.

I do not believe that re-bidding this contract will affect the outcome as all the aforementioned vendors have experience with the City's bid process and therefore are not likely to respond to a second call for bids.

Chris Catlin  
Superintendent, Water Plant Operations  
City of Minneapolis Water Works



"BIDS FOR POTASSIUM PERMANGANATE" - P/W Water Department

Offl. Publ. #6853  
 Bids opened 10 AM, CDST  
 September 6, 2007  
 Minneapolis MN

*canal  
 cooperative*

1.	44,000 pounds Full Loads	\$/lb	1.61						
	Price per pound with shipping costs	\$/lb	1.65						
2.	22,000 pounds Half Loads	\$/lb	1.68						
	Price per pound with shipping costs	\$/lb	1.75						
	Bidder has submitted sample to Water Dept	Y/N	<i>yes</i>						
	Bidder agrees to increase qtys up to 100%	Y/N	<i>yes</i>						
	Bidder offers to extend for add'l years after 9-30-08		0						
	Delivery - days after order		5-7						
	Cash discount - % 20 days		0						

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

*Jackie Hoptner*  
 FINANCE OFFICER

*Connie Beck for*  
 ASST. DIRECTOR, PURCHASING