



## Request for City Council Committee Action From the Department of Public Works

**Date:** July 24, 2012

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Subject:** **Appointments to the South Hennepin Avenue Special Service District Advisory Board**

**Recommendation:**

Approve appointments to South Hennepin Avenue Special Service District Advisory Board.

**Previous Directives:**

None

**Prepared by:** Andrew Carlson, Project Mgr. - SSD, Transportation Maintenance and Repair  
Michael D. Kennedy, P.E., Director of Transportation Maintenance and Repair

**Approved by:**

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Steven A. Kotke, P.E., City Engineer, Director of Public Works

**Presenters:** Michael D. Kennedy, P.E., Director of Transportation Maintenance and Repair

**Review**

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

**Financial Impact**

No Financial Impact.

**Community Impact**

Neighborhood Notification: Not Applicable  
City Goals: Not Applicable  
Comprehensive Plan: Not Applicable  
Zoning Code: Not Applicable

**Background/Supporting Information**

The City uses the open appointment process to select advisory board members for Boards and Commissions. The purpose of this advisory board is to advise the Council on construction, maintenance, and operation of improvements and the furnishing of special services to South Hennepin Avenue Special Service District. The advisory board makes recommendations on requests and complaints of owners, occupants, and users of property within the district and members of the public.

There are 4 individuals or companies who are willing to serve on this board. They all meet the requirements for board membership, which includes being a resident or property owner within the district. The South Hennepin Avenue Special Service District is located in Wards 7 & 10. Council Members Lisa Goodman and Meg Tuthill have approved the recommendations submitted by Public Works. Staff will work with the City Council and current SSD board members to identify qualifying candidates for any remaining vacancies by the fall of 2012.

**Community Member Appointment**

Staff recommends the appointments of the following names or companies to the South Hennepin Avenue Special Service District Advisory Board.

<b>Appointee Name and Category if any</b>	<b>Appointed by Mayor or Council</b>	<b>Ward Home Work</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	<b>Name, Expiration Date Complete <u>only</u> if replacing or fulfilling the term of another member.</b>
<b>Re-Appointments Name and Category if any</b>	<b>Appointed by Mayor or Council</b>	<b>Ward Home Work</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	
Delaney, Thomas	Council	7 & 10	2	07/01/2012 / 07/01/2014	
Fletcher, Tom	Council	7 & 10	2	07/01/2012 / 07/01/2014	
Oliva, John	Council	7 & 10	2	07/01/2012 / 07/01/2014	
Zuckman, Rick	Council	7 & 10	2	07/01/2012 / 07/01/2014	

CC: Council Member Lisa Goodman, Ward 7  
 Council Member Meg Tuthill, Ward 10