



## Request for City Council Committee Action From the Department of Public Works

**Date:** July 24, 2012  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Subject:** **2013 Downtown Business Improvement Special Service District Proposed Charges: Set Public Hearing**

**Recommendation:**

- A. Set public hearing and direct to give notice for the 2013 proposed services and services charges for the Downtown Business Improvement Special Service District. This public hearing will be held before the Transportation and Public Works Committee on September 11, 2012.

**Previous Directives:** None

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Michael D. Kennedy, Director of Transportation Maintenance & Repair

**Approved:** \_\_\_\_\_  
Steven A. Kotke, P. E., City Engineer, Director of Public Works

**Presenters:** Andrew Carlson, Project Manager, Transportation Maintenance & Repair

**Reviews**

Permanent Review Committee (PRC)	Not Applicable
Civil Rights Group	Not Applicable
Policy Review Group (PRG)	Not Applicable

**Financial Impact**

Other financial impact: this action provides for special assessments against benefited properties.

**Community Impact**

Neighborhood Notification: Public hearing notices to be sent out  
Neighborhood Meetings: Pre-public hearing meeting to be scheduled  
City Goals: Maintain the physical infrastructure to ensure a healthy, vital and safe city  
Comprehensive Plan: Not Applicable  
Zoning Code: Not Applicable

**Background/Supporting Information**

A public hearing is required to approve the services and service charges for the Downtown Business Improvement Special Service District, commonly called the Downtown Improvement District (DID). All property owners will receive notice of this proposed public hearing, including their proposed assessment amount for 2013 services.