



Request for City Council Committee Action From the Department of Public Works

Date: February 28, 2012

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Subject: **Sentencing to Service Program Contract**

Recommendation:

The proper City officers be authorized to negotiate and execute a contact with the Hennepin County Sentencing to Service Program to perform snow removal at bus stops/intersection corners, turf maintenance, debris pick up, and other maintenance services for Public Works, Transportation Maintenance & Repair division. The contract will be for an amount not-to-exceed \$75,000 over the three years.

Previous Directives:

January 29, 2010, City Council granted approval for City officers to negotiate and execute a contract with Hennepin County Sentencing to Service Program in an amount not to exceed \$530,250 for the life of the contract (C-27471)

Prepared by: Steven Collin, P.E., Street Maintenance Engineer

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Michael D. Kennedy, P.E., Director, Transportation Maintenance & Repair.

Reviews Not Applicable

Financial Impact

Within current budget

Community Impact

Neighborhood Notification: NA

City Goals: Maintain the physical infrastructure to ensure a healthy, vital & safe City.

Comprehensive Plan: NA

Zoning Code: NA

Background/Supporting Information

For many years prior to 2010, The Street Maintenance & Repair Division of Public Works executed annual Agreements with Hennepin County's Sentencing to Service Program to procure routine maintenance services for snow removal, turf maintenance, debris pick up and other miscellaneous services. On January 29, 2010, the City Council approved that the proper City officers be authorized to negotiate and execute a new three-year contract with the Hennepin County Sentencing to Service Program to perform routine maintenance of City-owned property, as well as provide continuing services for the Transportation Maintenance & Repair

(TM&R) division, and in particular the Street Department. This contract was managed by the Property Services Division of Public Works.

In December of 2011, CPED assumed responsibility of maintenance of City owned properties. With the changes in CPED Property Management service delivery model and the moving of Property Services within the City department structure, it was recommended by Hennepin County that the current contract be cancelled and two new contracts be executed; one for CPED and another for Public Works. This action is for approval for Public Works, TM&R division to contract with Hennepin County STS Program to continue needed service delivery.

Therefore, Public Works recommends that the proper City Officers be authorized to negotiate and execute a new three year contract with the Sentencing to Service Program with the option to renew and with a not-to-exceed amount of \$75,000 for the life of the contract to provide routine maintenance for snow removal, turf maintenance, debris pick up and maintenance services for Public Works in the City of Minneapolis.